

College Council
October 31, 2005

Present: Bob Baldwin, Siv Serene Barnum, Sheila Broderick, Sonya Christian, Marie Matsen, Bob Mention, Andrea Newton, Jeremy Riel, Jim Salt, Mary Spilde, Craig Taylor

Unable to attend: Jet Eccleston

The meeting notes from October 21 were approved as revised.

Reports

President – ET discussion has been on budget projections, Board of Education agenda, and unit planning for non-instructional areas.

Faculty Council – has formed a new committee to review the process for student evaluations, and has begun discussion of a safe place on campus for faculty.

ASLCC – has begun a review of the criteria and process for governance council membership with a goal to have written guidelines for future students.

Management Senate – is working to refine the process for management appointment to governance councils, will replace managers on two councils, and continues to search for best means of communication to constituents.

LCCEF – Baldwin will follow up on classified staff concerns over workload issues and managers' willingness to provide release time.

LCCEA – Salt alluded to a threat against a faculty member. When the difficulty is resolved, Salt will ask for a review of the college policy addressing such matters.

Budget Development Subcommittee

Spilde and Matsen distributed documents detailing FY07 budget principles, criteria, measurement data elements, assumptions, and projections.

Unanimous agreement to go forward with the criteria, data elements, and projection assumptions.

Limited agreement to:

- **Go forward with temporary budget reductions for FY07**
- **Gather measurement data for potential permanent reductions to FY08 instructional, student service, and/or operations programs**
- **Retain a line item for new programs**

Discussion Points

- Purpose of 'Principles' is to guide budget decision-making process
- What is the appropriate balance between transfer and professional-technical offerings?
- Comparison of program costs within a division might be more useful than a comparison between divisions.
- Cost per FTE is one of many factors
- Average faculty salaries are useful in measuring program costs over many years, but we need actual salary figures to calculate the cost of current year programs.
- Postponing permanent reductions to FY08 may mean a larger deficit next year.
- The Board of Education should guide budget reductions but must first have adequate data
- In coping with past budget reductions, the Board of Education has aimed at maintaining a comprehensive mission, quality programs, and some level of balance.

Planning Subcommittee

Presented draft 5 of the Annual Process Flow Description – Linking Planning to Implementation document and draft 7 of the Council Plans Content and Process document.

Unanimous agreement to adopt *Council Plans Content and Process* with Example 1 revised as follows:

Just right: Focus on the successful transition of high school students to Lane.

No action on the Process Flow document.

Future Agenda Items

Baldwin asked for a brief overview on how KLCC fits into planning and assessment processes

Next Meeting: November 18, 2005

Adjourned: 5:08pm

Recorder: Mary Bolton