

College Council
25 October 2007

Members present: Jim Bailey, Bob Baldwin, Siv Serene Barnum, Eric Edmond, Joyce Godels, Mary Spilde, Jim Salt, Craig Taylor

Unable to attend: Sonya Christian, Dan Dawson, Jim Lindly, Greg Morgan

The meeting notes from September 27 and October 11 were approved as revised.

Reports

LCCEF – A vacancy on the Student Affairs Council will be filled. Bob Baldwin and Alen Bahret will serve as the classified staff representatives to President Spilde's Management Structure Task Force.

LCCEA – [report is pending J. Salt revision]

World Café Conversations

President Spilde invited the College Council to co-sponsor a series of conversations with the college community regarding the future of Lane. The conversations would parallel a similar series planned by the Board of Education. The world café format is described as round-table discussions around strategic questions with participants moving from table to table to evoke the richest possible outcome. College Council involvement would increase its visibility, give the college community a view of council work, and inform the strategic plan renewal. Managers will be encouraged to provide release time for staff participation.

With limited consensus, the council accepted the president's invitation. At the next regular meeting, the planning subcommittee will recommend a set of strategic questions to the full council. The subcommittee will ask governance councils to contribute to the development of its recommendation.

Governance Subcommittee

The letter to governance council members regarding the integration of college governance with college policy/procedures is ready and will be sent soon. The date for each council to provide a list of which policies it should have responsibility for is moved from November 1 to November 30.

Budget Development Subcommittee

In August, the subcommittee presented five documents for review:

1. FY09 Strategies
2. FY09 Calendar
3. FY09 Principles and Criteria
- 4a. FY09 Budget Assumptions and Projections
- 4b. Long-Range Financial Plan
5. FY09 Process

Today, the council adopted document #5 unanimously, with the understanding that:

- Group One – the long-term sustainability taskforce – is not limited to a review of the four tools listed.
- Group One may examine diverse financial frameworks that may require new tools and may recommend more than one model to the college council.
- Minority reports are built into the governance system and are appropriate here.

With limited consensus, the council approved document 4a – Budget Assumptions – with these changes: **(bold text is added)**

B.1.c. Negotiated compensation settlements are used in the projections where applicable. Multiple projections scenarios will be developed to determine the cost and impact of salary increases **where no compensation settlements exist.**

B.1.d. OPE rate is recalculated every year using projected actual costs of benefits. Calculated rate for FY08 is 55.8% for full-time and 34.5% for part-time employees. Calculated rates for future years will vary with changes such as PERS rates and health insurance increases. Benefit estimates for FY09 provide for an increase in health premium costs of 10%, **as well as one based on historical trends.**

Regarding A.2.d. and A.2.e. – projections for revenue from tuition and differential pricing based on rates adjusted for inflation using the Higher Education Price Index – there is concern over whether this policy is adequate to meet the future needs of the college and a request for a substantial review of tuition policy.

The council unanimously approved the Budget Principles with these changes:

The allocation of resources and budget reductions will:

- Maximize revenue generation balanced with accessibility and affordability
- **Invest in new activities that maximize future revenue**
- Support student enrollment, retention, success, and learning, **while minimizing negative impact of budget constraints to quality of student services, instruction, and college infrastructure**
- Maximize investments in systems development that will save resources and streamline work processes that result in savings in the long run
- ~~Minimize negative impact to quality of student services, instruction, and college infrastructure~~
- ~~Support response to~~ **Maintain ability to respond to** community needs

Council did not reach consensus on the budget criteria and data elements. There is disagreement over whether to collect and add comparison data for the cost per FTE of instructional programs. Colleges differ in how data is collected which may result in distorted conclusions.

There was also a suggestion to add 'future trends' to the five-year enrollment history.

Council will meet in special session next week to:

- resolve the data elements issues
- consider a context-setting narrative to prevent misuse of the data
- approve the one budget document still on the table - Strategies
- review the calendar in light of revisions to the other budget documents

Meeting adjourned: 3:45pm

Recorder: Mary Bolton