

College Council
11 October 2007

Members present: Jim Bailey, Bob Baldwin, Siv Serene Barnum, Sonya Christian, Eric Edmond, Greg Morgan, Don McNair, Mary Spilde, Jim Salt, Craig Taylor

Unable to attend: Jim Lindly, Joyce Godels

The council welcomed new student representative Eric Edmond.

September 27 meeting notes will be redistributed as revised.

Safety Policy

The second reading was tabled to the next meeting due to LCCEF negotiations which may affect this policy.

College Council Work Plan

To engage the college community in the work of the College Council, agendas will continue to include a list of future agenda items. Added to the current list:

- Closer communication, support, and guidance for governance councils
- Accreditation – Standards One and Six, especially assessment of the governance system
- Subcommittee work
 - Governance – policy review
 - Budget development
 - Planning – update Strategic Plan
- Communication with broader college community

Barnum and Spilde will write a College Council work plan draft that will provide focus to the subcommittees in developing a list of feasible accomplishments expected this year.

Budget Development Subcommittee

In August, the subcommittee presented five documents for review:

1. FY09 Strategies
2. FY09 Calendar
3. FY09 Principles and Criteria
- 4a. FY09 Projection Assumptions
- 4b. Long-Range Financial Plan
5. FY09 Process

Today, the council received the third revision to documents two and five. The calendar (#2) is updated to reflect changes to the budget development process

(#5). The process now includes four groups to address specific budget development tasks – two to focus on long-term fiscal sustainability and two to balance the FY09 budget.

Council members agreed, with limited consensus, to proceed with the two teams that will work on short-term planning. The Budget Development Planning Group will endeavor to preserve the Board of Education's reaffirmation to a comprehensive mission. This group will attempt to balance the FY09 budget without layoffs or program cuts. The Budget Balancing Group will convene only if the first group fails to balance the budget. This group will, if necessary, recommend proposals that might include layoffs or program cuts.

Council did not reach consensus to advance the design of the long-term teams. Some members called for more detail in the definition of terms (especially the word 'model'), clarification of authority and decision-making method, work flow (who receives recommendations), who will do the work (staff or team members), who will appoint team members, and a specific description of the work to be done. Christian will work with Salt and Baldwin to rewrite the charge of the two long-term teams. The item is tabled to the next meeting, October 25.

Governance subcommittee

The subcommittee distributed:

- A list of work pending

- A draft letter to governance council members regarding policy-procedure integration

- Policy and procedure definitions, comparisons, and relation to councils

The policy integration work will go forward with a review of current policies and procedures by each council. The councils will then identify those policies and procedures which are within its purview.

There is some difference of opinion over the benefit of a comprehensive assessment of the governance structure this year versus a review of immediate issues facing the councils. The subcommittee will propose a scope of assessment for this year.

Next meeting: 25 October 1:45-3:45pm

Meeting adjourned 3:45

Recorder: Mary Bolton