

College Council
May 1, 2006

Present: Bob Baldwin, Siv Serene Barnum, Sheila Broderick, Sonya Christian, Marie Matsen, Bob Mention, Andrea Newton, Jeremy Riel, Jim Salt, Mary Spilde, Craig Taylor

Unable to Attend: Jet Eccleston

Approval of April 25 meeting notes postponed. Approval of revisions to April 28 meeting notes postponed.

Budget Proposal Information Requests

Reading Together – RT Coordinator Ellen Cantor and SLI Coordinator Eileen Thompson provided an overview. The program is one of Lane's strategic learning initiatives designed to enhance innovation and transform the learning environment. The program budget of \$58,322 comes from administration special projects accounts. None is from the general fund.

Professional and Organizational Development – POD Director Pam Farmer distributed information on the program vision, mission, goals, budget, and services. The \$149,090 budget does not include personnel. The funding sources for POD personnel are Human Resources, Faculty Professional Development, OISS, and the President's Salary Reserve.

Department Budget Analysis – Christian shared a document detailing the process for and content of budget discussions with each ISS department. The discussions focused on reducing budgets, increasing productivity, and generating revenue. The correlation between department and ET proposals varies by department. Some are closely aligned – others are not. The Instruction and Student Services Leadership Team did not include proposals to increase class capacity as that should be ongoing; nor did the team include proposals based uncertain revenue-generating ideas.

CML Revenues/Expenses – Data on the CML budget was provided at the April 25 College Council meeting. A question remains as to whether the center is self supporting.

Administration Travel – Spilde provided the requested information regarding managers' travel. For executive services, out-of-state, non-professional development travel expenses were \$7356 for FY05 and \$4343 for FY06 to date. All travel expenses for Instruction, Student Services, and College Operations were for professional development purposes.

Facilities, Management, and Planning – The budget development criteria are posted on the web page.

Budget Summary – This summary is taken from the budget document which is under construction.

FY07 Budget Projections – Matsen provided an updated projection. The deficit remains at \$5.9 M. Revenues are over projected due to optimistic increases in tuition and income from 'other sources'. On the expense side, Matsen believes the projection for personal services is reasonable as reductions are not included. The PERS board has made decisions regarding reserves and actuarial tables for FY08, but has not yet made an official announcement.

Alternate Budget Proposal Discussion (straw polls taken on each of the following items)

ET Proposal line item #24: .70 FTE reduction to Family & Health Careers technology support

OISS supports in concept the FHC proposal to redistribute funding sources, but has two concerns: ICP funding for full-time positions and classified contract issues.

ET Proposal line item #78: .08 FTE reduction to English as a Second Language student services support

OISS supports the ESL proposal to reduce non-unit classified and part-time instruction in lieu of reducing the 1.0 position to .917.

ET Proposal line item #82: .50 FTE reduction to Academic Learning Skills office support

OISS supports a partial reinstatement to .75.

The department proposal is to reduce the part-time instruction budget by an equivalent amount and reinstate the position to 1.0.

ET Proposal line item #9: 1.0 reduction to Art & Applied Design office support

OISS supports a partial reinstatement to .5.

The department proposal is to eliminate the fibers and gallery management offerings and reinstate the position to 1.0.

Early Childhood Education – AVP Lanning is working with ECE faculty and staff to meet the proposed \$100,000 reduction by next fall. However, they expect to need more time to meet an additional \$60,000 reduction obligation from this year.

LCCEF Proposal to reduce Governance budget to \$10,000

Meeting adjourned: 3:20

Recorder: Mary Bolton