

June 16, 2006
College Council

Present: Bob Baldwin, Marcia Bell (substituting for Siv Serene Barnum), Sonya Christian, Marie Matsen, Bob Mention, Andrea Newton, Jim Salt, Mary Spilde, Craig Taylor

Unable to Attend: Sheila Broderick, Jet Eccleston, Jeremy Riel

Guest: Margaret Robertson, Facilities Council Chair

June 2 notes were approved as revised.

Unscheduled agenda item – May a council member select a substitute to attend a council meeting? May the substitute vote? College Council will address these questions at a future meeting. For today, Marcia Bell is welcome to substitute for Siv Serene Barnum. Marcia opts not to vote, lacking background information.

Facilities Council Strategic Plan

Margaret Robertson introduced a draft of the Long-Range Strategic Campus Plan. This draft will be presented to the Board of Education in July. It is presented to College Council today for review and comment. The plan begins with inputs – identified trends, site inventory, and program requirements; moves through filters – college vision, mission, core values, strategic directions, area council plans, accreditation self-study, Talloires Declaration, and board policy; and ends with recommendations for development directions. Robertson describes the list of development directions as “the heart of the plan”. The draft also offers examples (demonstration plans) of how the directions might translate to development priorities, but stops short of actually setting priorities as that work is beyond the scope of the council. The final chapter consists of design principles and guidelines.

College Council will schedule a first reading for September.

Reports

The LCCEF has appointed Susan Mathews to the Diversity Council and Lisa Oxenford to the Finance Council.

The LCCEA has appointed Stan Taylor to the Diversity Council. Jim Salt was re-elected union president and Stacy Kiser replaces David Shellabarger as secretary.

Student Affairs Council Plan

The plan goal (1C) regarding student evaluation of courses and instructors remains tabled. This will be a priority agenda item for fall term.

[Art on Campus Policies & Procedures](#) - first reading

Discussion:

- Policy and procedure must be separate documents.
- The college may not mandate Foundation policy.
- Policy format should be consistent – use the Technology Council format.
- Insurance for works of art should be included in the policy

Salt will draft a response. Spilde is a member of the Art on Campus Committee and will convey the response.

Accreditation

The Accreditation Coordinating Team has kept accreditation at the forefront this year with updates to the self-study web site and visits to governance councils by the accreditation standard liaisons. Mary Spilde has reported on Standard Six. Next year, Craig Taylor will report on Standards One and Nine.

The assessment team has made significant progress on the accreditation recommendation on assessment; particularly the assessment of general education core abilities. The assessment team has provided an end-of-the-year progress report to the learning council.

Chair Election

Postponed to July meeting.

Summer Meetings

Members agreed to a July retreat to elect a chair, develop the FY08 budget process, and continue the work on policies, procedures, and integration.

Governance Subcommittee Report

Integration of the governance system and college policy and procedures is a priority. Work on this will continue over the summer.

The subcommittee is working to create a governance structure assessment tool to be used both internally and externally – by council representatives and by the college community.

June 15 Meeting of the Governance Council Chairs and Vice Chairs

Discussion:

- The distinction between Policy-Planning and Implementation is still unclear.
- Communication with College Council, the college community, constituencies, and other representatives needs improvement
- Dissatisfaction with return on investment – the time spent on governance work versus accomplishments
- Need a system that includes all stakeholders – improve this system or create a better one
- Next year, Spilde will ask Responsible Administrators to set reasonable timelines and stick to them. It will be incumbent on councils to complete

- tasks in a timely manner. If deadlines are missed, the administration will act.
- Rigid timelines will exacerbate the tension between the administration and parts of the college community.

Planning Subcommittee Report

Christian outlined a redesign of unit planning for 2007-08. She shared the following:

1. Draft Planning and Budget Development Calendar 2007-08
2. Unit Planning for Instruction 2007-08
 - a. Data Elements (enrollment, student success, budget)
 - b. Program Analysis (review of last year's accomplishments and plans for next year)
 - c. Plans for budget reduction (redesigns for efficiency and for fundamental change)
 - d. Annual Program Plans (initiatives for program improvements)
3. Bob Mention memo regarding fundamental redesign, unit plans, and space needs
4. Unit Planning Redesign for 2007-08, Principles, Timeline, and Activities

Initiatives will be submitted for review in winter term. Departments will be asked to propose focused initiatives –the top three priorities. This will be a departure from past practice where numerous initiatives were submitted. The three initiatives from each department must be linked both to incremental changes for efficiencies and to fundamental redesign.

Discussion

- Emphasis should be on initiatives that can be accomplished with no new money in FY08.
- Unit planning must be integrated with budget development.
- The budget development process needs major changes.
- Planning should not be restricted to redesign. New ideas should be allowed.
- Program review should be separate from budget development.
- Unit planning is a way to achieve internal improvement.
- The Board, at the July Meeting, will review the budget priorities, principles, and criteria. College Council is obliged to work with the same data.
- We should give thoughtful consideration to the meaning we give to the data elements.
- Initiatives should be framed with no expectations regarding space.
- Revenue enhancement ideas will be included in budget discussions.
- Faculty Council should address this change in how work is supported – from competition for funds to funding for focused priorities.

Future Meeting Schedule

Postponed to July retreat when all constituencies will be represented.

Meeting adjourned: 3:05 pm
Recorder: Mary Bolton