

COLLEGE COUNCIL MEETING MINUTES
Thursday, May 8th 2008, 1:45-3:45 p.m.
Boardroom

Present: Bob Baldwin, Craig Taylor, Trillium Starchild, Eric Edmond, Greg Morgan, James Lindly, Jim Bailey, Jim Salt, Mary Spilde, Sonya Christian.

AGENDA ITEMS DISCUSSED:

1) REVIEW AGENDA

No changes were made to the agenda.

2) REVIEW AND APPROVE MINUTES FROM LAST TWO MEETINGS

There was a discussion on the format and level of detail of the minutes; Jim Salt will meet with new recorder, Elizabeth Andrade, to guide her on the previously agreed format of the minutes by the council.

3) CARRY FORWARD AGENDA ITEMS AND UPDATES

a) **SMOKING OPTIONS:** The subcommittee reported on the work done with students and presented proposed changes. It appears that the direction supported by ASLCC would be to transition to a non-smoking campus within 2-3 years, but the item needs more analysis. There was consensus to bring the item forward again next fall.

b) **WORK PLAN AND PRIORITIZED GOALS FOR 2008-2009**

Policy Review: continue with analysis of policies and procedures by governance subcommittee.

Vision 2020: the notes taken at in-service will come to the council to prepare a report for the Board.

Budget: review budget issues at the beginning of the fiscal year to avoid issues at the end of year.

Accreditation

Assessment of Governance System: devote time to have a study that helps address questions on governance that will give a thoroughly assessment of the governance system.

Better communication and support with other councils: i.e. monthly e-mails

Technology Council: will be revived, Sonya Christian will take the lead of this task.

Finance Council: existence will be revisited on fall.

4) COUNCIL SUBCOMMITTEE'S REPORTS

- a) Governance Sub-committee continues working on the lengthy six page spreadsheet of policies reviewed by the councils. Subcommittee developed a proposed list of college policies and procedures which each council will be responsible. CC approved the proposal and will be sent to councils. Councils may propose revisions.
- b) Jim Salt will review and put together recommendations for councils. No decision to be made on this yet. Motion made: send monthly e-mails from the chair to councils which will include a short summary of CC work-items, and then place it on the website. Council Chairs will be invited to attend CC meetings once a term. Motion was approved
- b) The Board Budget committee has met twice already, and the final meeting will be May 14. A discussion arose around issues that the college is facing, that should be discussed in the council as well, such as projections in the budget. This type of discussion should be done during the year instead of at the end of the year. We need to anticipate the need for transparency which should be built into the process.

5) REPORTS, DISCUSSION, ACTION AND DECISION

a) College president/ET reported by Mary Spilde and Sonya Christian. Current projects include the Public information campaign, Spring Conference, and the Bond initiative. Information on this last item will be presented at next meeting, after it is presented at the Board meeting.

b) Faculty Council reported by Jim Bailey. They are working on nominations and elections. Several faculty members feel that the selection process to appoint interim division chairs is not transparent.

c) ASLCC reported by Eric Edmond. They are working on elections, with the help of the Information Technology department. Trillium is serving on the hiring committee for the Oregon Student Association staff. The Bylaws committee is working on issues that match the constitution.

d) Management Senate reported by Kyle Hammon. They are working on the compensation issues, a small salary increase has been proposed. They are also working on manager's evaluations, trying to make it an instrument to help managers in their development rather than a toxic tool. The name of the group has been changed to Management Steering Committee due to the limited time and managers dedicated to this task. Current chair and Vice chair are Kyle Hammon and Jennifer Steele.

e) LCCEF -Concerns by faculty members about the selection process and involvement with the LCCEF for the pilot project to decided on interim division chair appointments. Administration has approached some of them regarding this; Jim Salt and Sonya Christian are currently discussing this issue. Another issue is resolving governance release time for this and next year. This is not a governance topic but it is important for staff. June 30 is the deadline for Insurance Review committee decision. Discussions have begun with College presidents and boards regarding state funding for Community Colleges for the next years,

f) LCCEA reported by Bob Baldwin. They are working on nominations for council members who will be added and who will continue in the councils.

g) Spring conference reported by Sonya Christian. She thanked everyone for facilitating 2020 Vision discussions, and shared that staff had approached her with the same concerns that CC had. She recommended that Council should be mindful of that when working on data compiled. Donna Zmoleck is in charge of compiling information. Margaret Robertson chair of the Facilities Council was present and requested access to the 2020 Vision compiled data. It would be a big help for the FC with the preparation of their master plan.

6) ELECTION OF COLLEGE COUNCIL CHAIR FOR 2008-2009

This item was deferred to next meeting.