

**COLLEGE COUNCIL MEETING MINUTES**  
**Thursday, April 10, 2008**  
**Boardroom**

**Present: Jim Bailey, Jim Salt, Siv Serene Barnum, Sonya Christian, Craig Taylor, Greg Morgan, Jim Lindly, Trillium Starchild, Eric Edmond, Bob Baldwin,**

**AGENDA ITEMS DISCUSSED:**

**1. REVIEW AGENDA:**

No changes were made to the agenda. Chair of council was given permission to access web page to place agenda on the web before each meeting.

**2. CARRY FORWARD AGENDA ITEMS**

**a. SMOKE TASK FORCE**

Last week Trillium, on behalf of the College Council, met with some people for first time to talk about this task force. Committee will be reviewing data from the college survey this week. It was suggested to change the name of this group to Smoking Policy Review Group. Council members have sent questions to Chair of council to be shared with Wendy Simmons to be used with new group.

Discussion was held on how College Council members had become part of the task force. It was agreed that the council Chair will participate with the taskforce on behalf of the council

**3. REPORT, DISCUSSIONS, ACTION AND DECISION**

**a. Bond Criteria Development meetings** reported by Craig Taylor and Bob Baldwin. Meetings have started; committee has a large representation of all the groups in the college.

**b. College Council Priorities** - tabled

**4. GUEST**

**a. Technology Council:**

Joe Escobar (former chair of this council) has informed the CC Chair that this council no longer exists. CC members perspectives are: Stakeholders of college should try to continue with this council and place people in the positions available. Mechanics of how to do it is not difficult. Does the Administration support the existence of this council? Sonya Christian was not in a position to give any information about this at this point. It seems that the Finance council is in the same situation but for different reasons. Technology Council could be resurrected with same people if needs for its existence are identified. If resurrected appointments should be done by May/08 so council can start next Fall allowing a smooth transition.

**b. Learning Council:**

Tamara Pinkas current chair, brought handouts of highlights, and talk about it (attached). She expressed that there is still a lot to learn regarding how their learning plan is working within the college community. Learning Council has committed to review plan by fall and give a report to college council. They are getting feedback from groups that report to them. Currently they are working in conjunction with union on policy regarding Office Hours for classes taught on-line. Also they are involved with the Bond Criteria Development group. They meet twice a month, rotate note taking, Sonya took minutes last year; Sonya and Tamara are responsible for setting agenda for meetings. Documents have not been post in web due to several circumstances. They regret not been able to attract student participation.

### **c. Facilities Council:**

Margaret Robertson current chair, brought several handouts) included copies of work plan (attached). They have been slow on the preparations of the master plan for several reasons; however there is a lot of momentum and members are very enthusiastic. Also they have a task group developing design guidelines based on core values. The student participation has been strong and consistent. They have the following requests for college council: there should be a process for selecting council members, it should include people to think strategically, and people who care enough on what the council does. Think about the need of opening up the number of membership. Release time is important to meet tasks of council, please consider giving this time. There is lack of clarity between plan and implementation of policies. Lack of staff for note taking they route note taking. Shared file space to leave resources from other groups.

### **d. Diversity Council**

Mark Harris current chair, shared that council have difficulties of being a policy maker body and not the implementing body from a Native American point of view a council is always the implementation body. For instance Spanish speaking has been in the plan for at least 17 years at Lane, council should be able to request this on any position that is considered as a requirement, however we can not do that, we have to work around policies and processes in order to make things happen. This brings frustration to the council; it might work better if college see such issues as FTE generators. Diversity is embedded in almost every area of the college, such as recruitment, Longhouse construction, student's issues, etc. Currently we are coordinating with Diversity Chief Office to develop a work plan to create the next Diversity plan for the next 5 years. Member of the council is taking notes.

Members of CC asked the following questions: Is your council bringing the policy plan to college council? Does the college have enough policies to implement the diversity core values? Does the council have the measures to see where the policies are failing?

It is reasonable to have a report to see which policies are working and which ones can be improved?

### **e. Student Council**

Co chairs: Marsha Bell (does agenda) and Marv Clemons (minutes)

Marsha Bell read the following report:

"Student Affairs Council is a high-functioning council. We have detailed and timely work plan initiated annually as a goal for each year. Examples include: Election of Chair, Review prior year work plan and develop 2007-2008 work plan, Governance Evaluation/Restructure, Review and provide input regarding college-wide student affairs policy, Ensure college's alignment with accreditation Standard 3, Evaluate the implementation of the Student Affairs Plan and revise as needed, and follow up on charter with College Council. We invite other councils to our meetings and guests to review best practices and other conversations. We are comfortable with the accomplishments considering we met only once a month this year.

In specific reference to our Charter approval, we await College Council to accept our revision on Goal 1, Number 1, and Section C. The proposed revision is "Develop a systematic process that provides students regular and convenient opportunities to share their course-related learning experiences each term with their instructors and fellow students. This request was dated 5/19/06. To date, Student Affairs Council has not received a decision. This is the only section of our charter not approved.

Another function Student Affairs is reviewing specific COPPS that we believe relate to Student Affairs Council. This was requested by College Council. Student Affairs reviewed COPPS and shared the information and did an email 1/17/08 to College Council. We have not heard any response to our choices. Our pro active approach has been to review the COPPS and suggest revisions and seek additional information.

To share some email conversations, I will read some additional input from Student Affairs members.

Concerns that I want to share before I turn the rest of the conversation with Marv are the following.

A couple principles that drive the governance system are G - "The governance system should be efficient and effective, balancing the need for timely, informed decisions with the need to provide adequate time for meaningful participation in decision-making processes."

H. The governance system should provide for clear, frequent, consistent, and timely communication within governance groups and between groups and the wider college community. I. The college governance system should provide for clear decision processes.

These principles plus student absence at our meetings this year decreases our ability to consider viable opportunities to continue our processes. For example, at the Bond Criteria meetings, the student representatives shared the importance of study area and networking area while on campus. There is a feeling that there is no place for students to go. An example was a gap in classes (perhaps 1 or 2 hrs.) Students might sit in their car, go off campus and then come back. This can be a concern for recruitment, enrollment, and retention. Yet we had no students on our council this year. I must admit it is not only students that could not attend. There were a couple meetings we didn't have enough people to do business as usual.

To summarize my section of the conversation, it appears processes get slowed or stopped once it reaches College Council. Perhaps it is time to revisit Policy B.020 College Governance in September 2004. One closing thought I wonder if a council could submit a request to College Council and give up 30 days to receive a response. If no response is received, we can consider it accepted and move forward"

Marv Clemmons agreed with Marsha's report and commented that hearing the other councils reports have been amazing to see the commonalities we share, and agreed with the chair of Diversity Council. Freedom from decision of CC, would take the role of committee to have a more proactive role, of course keeping CC informed. Last two months council has not have a quorum to meet.

#### **f. Finance Council**

CC chair informed that this council is in the same situation of Technology council. Members discussed about reason why, including: the financial situation of college; some policies are being given by external bodies therefore council doesn't have a role on this; for a long period of time there was no administration rep attending meetings; budget issues need the vice presidents and president's involvement; and the budget development subcommittee has taken the place of the finance council for some responsibilities.

### **5. SPRING TERM MEETING TIMES**

**April 24, May 8 & 22.**

### **6. Unfinished Agenda items:**

**Art on Campus policy**  
**Gov Subcom Policy and Procedures**  
**College Council Work Plan**  
**Safety Policy**