

Enrollment Services  
FICE: 003196  
Transcript Key

**Accreditation**

Lane Community College is accredited by the Northwest Association of Schools and Colleges and by the Oregon State Board of Education.

**Authenticity**

An official transcript displays the Lane Community College seal and the Registrar's signature.

**Conversion**

Effective Summer of 1983 Lane Community College performed an academic history records conversion. Students with transcribed course work prior to Summer Term 1983 may have two transcripts generated from separate databases. In these situations transcripts issued will reflect separate cumulative credits, grade points and GPA.

**Credit and Community Education Courses**

Lane Community College operates on the term or quarter system. Fall, Winter, and Spring terms are each approximately 10 weeks in length followed by a one week period of examinations. Summer term classes are conducted on 4, 8, and 12 week sessions which run simultaneously. Lane Community College also offers Continuing Education courses which are offered on different levels; SD (Skill Development), PD (Professional Development) and EL (Extended Learning). The subject prefix will begin with an "X". The Adult High School program (AH) was discontinued spring of 2003.

**Course Numbers:**

- Lower division collegiate courses numbered 100-299 are intended as transferable credit classes.
- Prior to summer 2002, Professional/Technical courses used a 4-digit course number. A re-numbering of Professional/Technical courses began summer 2002 using a 100-299 course number and an alpha-subject prefix. Examples are: AM, AB, APPR, AUD, AV, AVN, BT, BVDP, CA, CST, DA, DDA, DH, DRF, DS, ECE, EET, ELT, EMT, FN, FT, GD, HDFS, HIT, HO, HRTM, HS, LAT, LGL, MA, MDP, MFG, MS, MUL, NRG, OA, PGS, RE, RT, VP, WLD, \*PTV.
- Prior to summer 2003 all cooperative education courses were numbered FE207 or \*FE207. Cooperative Education courses are now numbered with a subject prefix applicable to the subject area and a course number of 180 or 280.

**GPA Calculation**

Cumulative total and GPA include only terms shown on this transcript and may not include earlier terms taken at this college.

**Grading System:**

<u>Grade</u>	<u>Points</u>	<u>Definition</u>		
A	4.0	Excellent performance	U	Audit
B	3.0	Good performance	W	Withdrawal (Prior to 1991)
C	2.0	Satisfactory performance	Y	No basis for Grade (Prior to 1997)
D	1.0	Less than satisfactory performance	NC	No Basis for Grade
F	0.0	Unsatisfactory performance	XN	Enrolled (previous database)
+ or -		Plus or minus 0.30 points, effective July 01, 1999	EN	Enrolled
P	0.0	Pass (equal to A- thru C-)	CM	Completed
NP		No Pass (D and below)	NCM	Not Completed
I		Incomplete	XCG	Conversion Grade
<i>Immediately following the grade:</i>				
@		Credit By Assessment or CEU by Assessment		
<		Academic Renewal (are not calculated in cum. GPA)		
*		Withdrawal after Refund Deadline (no grade is recorded)		
E		Repeated Course Points earned not included in the cumulative grade point average (GPA)		
~		Credit By Exam or CEU by Assessment		

CREDITS: EACH CREDIT REPRESENTS ONE LECTURE HOUR OR THREE LABORATORY HOURS PER WEEK FOR ONE TERM (QUARTER). CONTINUING EDUCATION UNITS (CEU) WILL SHOW UNDER "CREDIT" AND ONE UNIT IS EQUAL TO 10 CONTACT HOURS.

**Notice:** This transcript has been forwarded to you at the request of the student with the understanding that it will not be released to other parties. The Family Education and Privacy Act of 1974 prohibits release of this information without the student's written consent.