



**Career & Technical Education Coordinating Committee (CTECC)
PROGRAM ADVISORY COMMITTEE SELF EVALUATION**

Program Advisory Committee Name: MANUFACTURING TECHNOLOGY

Advisory Committee Members

Community Advisory Committee Chair: Glen Bjurling with Parker Hannifin

Lane Program Committee Coordinator: Al Hill

Program Division Chair: Paul Croker

Committee Review Date and Time: Feb. 16, 2011 at 7:15

Instructions: Please fill in your response to each question in the yellow section (short bullet points are best). The yellow sections will expand to accommodate the data you type in. When the form is completed please forward by e-mail, at least one week prior to the committee interview, to Phoebe Anderson in Cooperative Education at andersonp@lanecc.edu. Thank you. We look forward to meeting with you and your committee.

Rating Scale: (To be completed by the CTECC)

E=Excellent ME=Meets Expectations NI=Needs Improvement
NA=Not Applicable +*=Performance deemed exemplary by Committee

ME

1. Committee Accomplishments

- 1 A. *1) Describe your advisory committee and what types of businesses or organizations are represented in your committee. 2) How many are in your committee? 3) How often do you meet?*
1. Local Mfg company owners and managers
2. (8)
3. Each term
- 1 B. *What are 3-5 outcomes that have been accomplished by your committee?*
- * Keep informed about new technologies
- * Labor trends
- * Tooling donations
- * Feed back about graduates members have employed
- * Scholarships and tuition reimbursements
- (4) New CNC machine tools
- New smart classroom
- 1 C. *How did your advisory committee help with achieving those goals?*
- * By keeping us informed
- 1 D. *Describe your committee efforts in developing and generating community support.*
- * Bring in new members and ideas and help with above
- 1 E. *What do you think are the committee members' strengths and weaknesses?*
- Strength: Business and Technical expertise
- Weakness: Other demands on their time

ME

2. Committee Involvement in Planning and Design

- 2 A. *What is the committee's involvement for keeping your program "state of the industry?"*
- * Exchange of ideas concerning cutting tools, machine tool accessories, machine tools, measuring tools, etc
- 2 B. *What staff development does the committee suggest your staff needs to meet future program skill needs?*

- 2 C. **Need for P/T instructors to go full time, additional instructors and increase shop aid hours*
What is your committee's involvement in planning and design of the program?

See 1B

ME 3. Gender, Disability Adaptation, and Diversity

- 3 A. *How has your committee encouraged gender balance and diversity in your program student population?*

**By giving these people the same respect, support and encouragement we give all of our students*

**By giving gainful employment to people*

- 3 B. *How does your committee assist students with special needs to successfully reach program outcomes?*

**By keeping us informed*

** Instructor assesses special needs*

ME 4. Program Demand / Enrollment

- 4 A. *1) What does your committee think of regional projections and how are you dealing with this? 2) What does your committee say about these and local needs?*

** The committee agrees that there is a severe shortage of machinist locally and nationally*

- 4 B. *Describe the enrollment trends and capacity in your program?*

**Enrollment works inversely with a strong or weak economy*

**Capacity is 20*

ME 5. Placement / Employment

- 5 A. *How would your committee rate the exit math, writing, and interpersonal skills of students who complete your program?*

**Suitable for initial and continued employment*

- 5 B. *How does your committee know that the students are graduating with the appropriate skills and level needed by the employers?*

**They get first hand knowledge when they hire our students*

- 5 C. *How does your committee follow-up with your graduates or transfers?*

**Interviews for employment*

- 5 D. *1) What are the outcomes (placement rate, transfer, etc.) of those students who participate in your program? 2) How is your advisory committee involved?*

**All students who sincerely want to work find employment as machinists*

E 6. Secondary / Postsecondary Connections

- 6 A. *1) How does your program connect with high schools? 2) Is your committee involved?*

**Hands On*

**Collage Now*

**High school shop instructors take LCC mfg classes*

**High school instructors on A/C*

**High school articulation*

7. Questions for the CTECC Interview Committee

- 7 A. *1) What questions do you have for us? 2) How can we support you?*