



**Career & Technical Education Coordinating Committee (CTECC)
PROGRAM ADVISORY COMMITTEE SELF EVALUATION
2010-2011**

Program Advisory Committee Name: CHILD AND FAMILY EDUCATION

Advisory Committee Members

Community Advisory Committee Chair: Rose Wilde, MPH, Dept of Human Services

Lane Adv Comm. Coord & Program Sue Norton

Mgmt Coord:

Program Division Dean/Director/Mgr: Nancy Hart

Committee Review Date and Time: November 17, 2010 at 7:15 am

Instructions: Please fill in your response to each question in the yellow section (short bullet points are best). The yellow sections will expand to accommodate the data you type in. When the form is completed please forward by e-mail, at least one week prior to the committee interview, to Phoebe Anderson in Cooperative Education at andersonp@lanecc.edu. Thank you. We look forward to meeting with you and your committee.

Rating Scale: (To be completed by the CTECC)

E=Excellent ME=Meets Expectations NI=Needs Improvement

NA=Not Applicable +=Performance deemed exemplary by Committee

ME

1. Committee Accomplishments

- 1 A. 1) Describe your advisory committee and what types of businesses or organizations are represented in your committee. 2) How many are in your committee? 3) How often do you meet?

The Child and Family Education Advisory Committee is made up of 9 industry representatives, 10 Lane faculty and staff, and 4 student representatives for a total of 23 members on the committee. The committee meets 5 times a year.

- 1 B. What are 3-5 outcomes that have been accomplished by your committee?

- 1) Developed a philosophy statement for the Child and Family Center based on developmental principles taught in the ECE program.
- 2) Received the Child Care Access Means Parents in School grant. Funding provides child care subsidy, parenting classes and financial support for National Association for the Education of Young Children child care center accreditation.
- 3) Developed two ECE certificates of completion; Infant/Toddler and Guidance.

- 1 C. How did your advisory committee help with achieving those goals?

The Advisory committee was instrumental in developing the philosophy statement during workgroup discussions. The committee assists in defining quality child care standards and increasing parent involvement. The committee acts as consultants for the instructional goals and program redesign.

- 1 D. Describe your committee efforts in developing and generating community support.

The Advisory Committee's membership is representative of the industry and offers advice and assistance for the department to reach established outcomes and goals. The members have assisted in fundraising events and representation on county and state early childhood planning groups. Through this support resources are developed for the

programs in the department.

1 E. *What do you think are the committee members' strengths and weaknesses?*

Strengths include:

- 1) Representation of a full range of early childhood stakeholders from local and state organizations.
- 2) Commitment to establishing ongoing communication between the department, the workforce and employers.

Weakness: Need additional representation from community organizations.

ME

2. Committee Involvement in Planning and Design

2 A. *What is the committee's involvement for keeping your program "state of the industry?"*

To keep the program state of the industry the committee will be developing and implementing a survey to the early childhood employers. We will continue to appoint representatives in the current industry to provide input on new policies and procedures.

2 B. *What staff development does the committee suggest your staff needs to meet future program skill needs?*

Ability to keep up with the industry changes in policies and how to increase family involvement.

2 C. *What is your committee's involvement in planning and design of the program?*

The committee is actively involved in the evaluation and redesign of the department. The committee acts as a sounding board for suggested changes and implementation of new activities.

ME

3. Gender, Disability Adaptation, and Diversity

3 A. *What is the gender balance and diversity in your program student population? (Data for your consideration is available through IRAP. Contact Craig Taylor at taylorc@lanecc.edu.)*

2009-2010 - 95% Female/5% Male

61% White, 9% Hispanic, 3% Asian, 1% Alaskan, 2% African American, 24% unreported

3 B. *How has your committee encouraged gender balance and diversity in your student population? What future plans do you have?*

The committee reviews program activities to ensure that services are provided to all segments of the population. Marketing and outreach is broad based and provided in as many arenas as possible. Classes have expanded to weekends and online options.

3 C. *How does your committee assist students with special needs to successfully reach program outcomes?*

The committee reviews the programs links to college services and resources for students with special needs or disabilities. Program staff assist students who self identify as having disabilities to access services within the college and the larger community.

ME

4. Program Demand / Enrollment

4 A. *1) What does your committee think of regional projections and how are you dealing with this? 2) What does your committee say about these and local needs? 3) What is the committee doing to get the word out to the broader community?*

The ECE Program continues to have a surge in enrollment, with very high demand for limited slots. The redesign of the ECE implemented over the past few years has created a cohesiveness and consistency that attracts and retains

students in this unique learning environment.

- 4 B. *Describe the enrollment trends and capacity in your program?*

Enrollment trends are high for the profession. The program could accommodate more students with faculty increases. The lab school could accommodate additional students in practicum.

ME

5. Placement / Employment

- 5 A. *How would your committee rate the exit math, writing, and interpersonal skills of students who complete your program?*

High

- 5 B. *How does your committee know that the students are graduating with the appropriate skills and level needed by the employers?*

Our committee members are also employers of many of our students. We are planning on developing and implementing a workforce survey in the coming year to measure student's appropriate skills and level needed by employers.

- 5 C. *How does your committee follow-up with your graduates or transfers?*

The committee is developing strategies on how to follow up with graduates or transfers. Currently the state childhood care and education system is implementing a registry of the childhood care and education workforce. This registry will be able to provide information on the early childhood workforce and their continuation in the field.

- 5 D. *1) What are the outcomes (placement rate, transfer, etc.) of those students who participate in your program? 2) How is your advisory committee involved?*

We know that most of our students get hired due to the high demand for early childhood teachers in our state. The committee has been provided ongoing information about the state registry system for the childhood care and education workforce. Once this system is developed we will be able to request information about Lane graduates who are enrolled in the registry.

- 5 E. *1) What is the outlook for jobs in this career field? 2) What is the typical wage range and demand for jobs? (Please refer to data for your program industry at <http://www.qualityinfo.org>)*

| | | | | |
|---|---------------|--------|-------------|-------|
| Region Employment Projected Annual Openings | 2008 - 2018 | Growth | Replacement | Total |
| Oregon Statewide | 5,321 - 6,262 | 94 | 116 | 210 |

| | | | |
|--------------------------------|------------|--------------|----------------|
| 2010 Wages ----- Median Hourly | Avg Annual | Middle Range | |
| Oregon Statewide | \$10.96 | \$24,895 | \$9.46 - 13.76 |

2008 employment is estimated to be much larger than the regional average. This occupation is expected to grow at a much faster rate than the regional average. Total job openings are projected to be much higher than the regional average. Reasonable employment opportunities exist for trained workers.

ME

6. Secondary / Postsecondary Connections

- 6 A. *1) How does your program connect with high schools? 2) Is your committee involved?*

Our program connects with high schools through college now, career days, presentations, and tours of the child care facilities on campus. Additionally we have a High School ECE teacher on the Advisory Committee that provides input.

- 6 B. *How do you align, articulate, and develop a program of study that links between high school, community college, and 4 year institutions?*

Our ECE Faculty coordinator is involved in College Now and meets with the High School teachers to discuss articulation. ECE Faculty has met with Lane's elementary program faculty to discuss and align courses for the 4 year institutions. Annually we update our Pathways to meet current requirements. In this academic year we hired an ECE faculty from OSU. We are exploring strategies to articulate into their 4 year program.

7. Questions for the CTECC Interview Committee

7 A. 1) *What questions do you have for us?* 2) *How can we support you?*

Any ideas on how to market our program to generate more FTE's?

Any ideas on how to track our graduates for follow up?

Any resources available to support the program?

Any ideas on how to engage an industry that is resource poor?