

Occupational Skills

One-Year Certificate of Completion

Purpose To offer students the opportunity to design and pursue a career path that is not currently available as a certificate or degree program at Lane.

Learning Outcomes The graduate will:

- gain knowledge and skills to prepare for employment in a chosen occupation.
- improve communication, human relations, and critical thinking and problem-solving abilities.
- complete occupation-specific classes and work site education/training.
- access library, computing and communications services and obtain information and data from regional, national, and international networks.
- formulate questions that can be addressed with data and collect, organize and display relevant data to answer them.
- interpret the concepts of a problem-solving task and translate them into mathematics.

Employment Trends Employment varies by occupation.

Wages Varies by occupation.

Costs in Addition to Tuition (estimates) Varies depending on courses taken.

Admission Information Cooperative Education Division office, Bldg. 19, Rm. 231, 541.463.5203

Cooperative Education (Co-op) Co-op provides students with on-the-job learning opportunities in a business, industry, government, or community organization. Students will have the opportunity to connect theory with practice, develop skills, and network with professionals and employers while earning college credit. Twenty to 26 credits of Co-op are required to earn a certificate of completion. Contact Chuck Fike, Occupational Skills Co-op Coordinator, Bldg. 19, Rm. 231C, 541.463.5078.

Program Lead Chuck Fike, fike@lanecc.edu, 541.463.5078

	Fall
OST 280 Co-op Ed: Occupational Skills ^{D,G}	6
Occupation specific course work ^{1,D}	6
Choice of:.....	3-4
WR115 Introduction to College Writing ^G	
WR115W Introduction to College Writing: Workplace Emphasis ^G	

Total Credits 15-16

	Winter
OST 280 Co-op Ed: Occupational Skills ^{D,G}	6
Occupation specific course work ^{1,D}	6
MTH 025 Basic Mathematics Applications or higher	3

Total Credits 15

	Spring
OST 280 Co-op Ed: Occupational Skills ^{D,G}	9
Occupation specific course work ^{1,D}	3
CG 203 Human Relations at Work	3

Total Credits 15

- 1 Program occupation specific course work must be graded unless course is offered as P/NP only.