EARLY CHILDHOOD EDUCATION

ADMISSION PACKET 2011-2012

PROGRAM COUNSELING & ADVISING

Information necessary to complete the Early Childhood Education Admission Packet is included in the following pages. It is your responsibility to be aware of program entrance and degree completion requirements.

For Counseling and Advising assistance in meeting program or application requirements, please see Deb Hupcey, **hupceyd@lanecc.edu** or Marva Solomon **solomonm@lanecc.edu** in Counseling and Advising in Bldg. 1 or e-mail Jean Bishop, Early Childhood Program Coordinator @ **bishopj@lanecc.edu.**

APPLICATION REQUIREMENTS

- Be admitted to Lane Community College as a college credit student with an assigned L number.
- Complete the required Admissions Tests in Reading, Writing and Math. To schedule an appointment for testing contact the Testing Office by going to the Placement Testing quick link through the main Lane Home Page, www.lanecc.edu.
- Complete and submit the Early Childhood Education Application on-line, available on the Early Childhood webpage at **www.lanecc.edu/cfe/ece**.
- Bring completed test score sheet to the Child & Family Education office in bldg. 24/114.
- Fill out the on-line Application for Enrollment in the Central Background Registry. The form can be completed and submitted on-line at **www.childcareinoregon.org**. There is a cost of $3.00 for this payable at the time of submission. Confirmation of enrollment in the Registry must be submitted to American DataBank via e-mail or FAX.
- Obtain a Food Handlers Card by taking the test on-line at **www.lanecounty.org** or take the test in person at the Environmental Health Office at 125 E. 8th Avenue, Eugene. The testing fee is $10.00. Verification of a current Food Handlers Card must be submitted to American DataBank via e-mail or FAX.
- **Current TB Test and Measles Immunization**. Students must have a TB test with documented results within twelve months prior to starting the program. You must supply proof of measles immunization or have up-to-date documented vaccination records. Information for both must be submitted to American DataBank via e-mail or FAX.

REQUIRED DOCUMENTS TO BE SUBMITTED TO AMERICAN DATABANK

Download from ADB link:

Early Childhood Education Forms
Requirements Must be Posted "Completed" and "Confirmed"
On the American Databank site
by
5 p.m., Sept. 2, 2011

for participation in ECE 140 & ECE 240

- ☐ **Central Background Registry confirmation letter**
- ☐ **PPD Test results**
- ☐ **Immunizations and/or testing**
- ☐ **Food Handlers Card (copy)**

REQUIRED DOCUMENTS TO BE SUBMITTED TO THE LCC EARLY CHILDHOOD EDUCATION PROGRAM

Fill out and submit on-line from the ECE webpage:

The Early Childhood Education Application
must be complete and submitted on-line
By
5 p.m., Sept. 2, 2011

Application will be available online after August 1, 2011

Schedule and complete LCC required testing:

Submit completed testing results to the
Early Childhood Education office
in bldg. 24/114
By
5 p.m., Sept. 2, 2011

*Questions regarding the application process should be addressed to
Jean Bishop @ **bishop@lanecc.edu** or Michel Ronning @ **ronningm@lanecc.edu**
or by e-mailing the ECE Program @ **earlychildhooded@lanecc.edu**