

2011-2012

Suggested Schedule for Retail Management 2 yr. degree

The Business Department strongly recommend that courses and prerequisites be taken in the order listed on these worksheets. Taking courses out of sequence can cause difficulty with scheduling as you near the end of your program.

First Year

FALL

	CR	Prerequisites
BA 101 Introduction to Business	4	<i>See Program Prerequisites*</i>
BT 120 MSWORD for Business	3	Recommend type 30 words per minute
CS 120 Concepts of Computing: Information Processing	4	<i>See Program Prerequisites*</i>
<i>Choice of:</i>		
SP 111 Fundamentals of Public Speaking	4	None
SP 100 Basic Communication	4	None
SP 130 Business and Professional Speech	4	None
Total	15	

WINTER

BA 224 Human Resource Management	3	BA 101
BA 223 Marketing	4	BA 101
BT 165 Introduction to the Accounting Cycle	4	<i>See Program Prerequisites*</i>
WR 121 Composition: Introduction to Academic Writing	4	Test in, or WR 115
Total	15	

SPRING

BA 214 Business Communications	4	Test in or BT 108 and WR 121
BA 249 Retailing	4	BA 101 and BA 223
BA 206 Management Fundamentals	3	BA 101
BT 195 Professional Service and Development	2	BA 101, BT 112, BT 120, and BT 123
MTH 060 Beginning Algebra or higher	4	Test in, or MTH 020
Total	17	

***Program Prerequisites:** Students entering the Retail Management program need to place into at least WR 121 and MTH 060.

Information deemed reliable but not guaranteed. Refer to Lane Webpages for most current information. Courses may be offered other terms.

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Second Year

FALL

BA 278 Leadership and Team Dynamics	4	See Program Prerequisites*
BT 123 MS EXCEL for Business	4	CS 120 and MTH 020 or higher
HE 252 First Aid	3	None
SP 115 Intercultural Communication	4	None
Total	15	

WINTER

BT 221 Budgeting for Managers	4	BT 165 or BA 211, recommended BT 123
BA 226 Business Law	4	See Program Prerequisites*
ECON 200 Principles of Economics: Intro to Economics	3	Recommended MTH 111
SP 105 Listening and Critical Thinking	4	None
Total	15	

SPRING

BA 238 Sales	3	See Program Prerequisites*
BA 251 Supervisory Management	3	See Program Prerequisites*
BA 280 Co-op Ed: Retail	3	See Program Prerequisites*
Choice of:		
BA 250 Small Business Management	4	BA 101 and BT 123
CIS 245 Project Management	4	See Program Prerequisites*
Total	14	

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