	FY10 Budget Development	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	College Council reviews and sets approach, principles, criteria, data elements, and priorities; assures adherence to long-range financial plan; reviews assumptions and projections developed by administration in consultation with the Budget Development subcommittee						▓	▓					
2	Data elements gathered and reports distributed to each dept./div. and made available to college community						▓						
3	Units review data elements and submit proposals regarding efficiency, productivity, revenue enhancement					▓	▓	▓	▓				
4	Board reviews and approves assumptions, projections, approach, principles, criteria, and priorities; establishes parameters						▓	▓	▓				
5	College Council Budget Subcommittee develops and reviews proposals for balancing budget beginning 11 March									▓	▓		
6	College Council Budget Subcommittee reviews proposals for balancing budget and makes recommendations to College Council by 9 April										▓		
7	College Council reviews and approves proposals from Budget Subcommittee										▓		
8	College Wide input: forums and weblog									▓			
9	Units submit prioritized initiatives to target funding groups (CD, CP Tech Fee)							▓	▓	▓			
10	Notice to Association if layoffs are proposed by 15 March									▓			
11	Framework proposals submitted to Board as information on 8 April										▓		
12	Board receives budget recommendations and approves addition/reduction proposals to include in proposed budget on 15 April										▓		
13	Budget Office prepares the Budget Document and presents it to the budget committee by 29 April										▓		
14	Notice to Federation if layoffs are proposed											▓	
15	Budget Committee considers proposed budget including reductions and additions. Approves budget and forwards to the Board											▓	
16	Board adopts the budget												▓