

LANE COMMUNITY COLLEGE  
BUDGET COMMITTEE MEETING  
April 29, 2009

The meeting was called to order at 5:40 p.m. by Rick Yecny.

Committee members in attendance included Bob Ackerman, Pat Albright, Roger Hall, Paul Holman, Susie Johnston, Rayna Luvert, Tony McCown, Chris Matson, Marston Morgan, Stefan Ostrach, Dennis Shine, Carmen Urbina, and Rick Yecny.

Also in attendance were President Mary Spilde, Vice President Sonya Christian, Chief Financial Officer Greg Morgan, and Legal Counsel Meg Kieran.

**1. Election of Officers**

Holman moved to nominate Rick Yecny as Budget Committee Chair. Hall seconded.

**Motion to elect Rick Yecny as Chair passed unanimously.**

Albright nominated Dennis Shine as Vice Chair. Matson seconded.

**Motion to elect Dennis Shine as Vice Chair passed unanimously.**

**2. Review of Budget Committee Responsibilities**

Greg Morgan described the purpose and responsibilities of the budget committee as dictated by the Oregon Revised Statutes. The primary objectives are to take public input, approve the budget and recommend it to the governing body, which in this case is the board of education. G. Morgan listed the roles of the budget committee relative to the governing board. His presentation is attached.

**3. Process and Ground Rules**

Spilde explained that some of the budget committee members have asked to establish guidelines for how the committee will operate this year. One of the issues that has arisen during this budget process is how to handle public comment. The committee reviewed the manner in which public comment is given at board meetings: the board allows twenty minutes for public comment, and each speaker is permitted three minutes. The committee felt that allowing a total of twenty minutes may be too limiting and would not give everyone time to speak.

McCown moved to give the four constituent groups (ASLCC, LCCEF, LCCEA, and MSC) twenty minutes each at the next meeting. Public comment for other speakers will follow the same guidelines use by the board (three minutes per speaker). Matson seconded.

**Motion passed unanimously.**

Regarding other process rules, Urbina acknowledged that it will be a difficult process this time around and asked that committee members treat each other and the college staff with respect, specifically when the committee is requesting information from staff.

#### **4. Presentation of the Budget Document**

Greg Morgan distributed the proposed budget document and read the budget message.

#### **5. General Orientation to the Budget**

Spilde explained that the college is running three budget scenarios until the co-chairs' budget is released on May 17. The current budget proposal includes differential fees, a 3% increase in salary schedules, a \$2 increase in the technology fee, and a \$500,000 contribution from the ending fund balance. A temporary two-year increase in tuition of an additional \$3 is also included.

Morgan described the budget development planning, process, and timelines. At the request of the budget committee, any changes in the budget from the previous year are noted.

Spilde pointed out that there is at least a \$1.93 million gap in the budget that still needs to be bridged.

Matson asked why the proposed budget is using a community college state allocation of \$428 million instead of \$412 million. Spilde explained that most of the other community colleges are using \$428 for budget planning and hope to be able to adjust up or down if the allocation from the state ends up being higher or lower. Matson would like to see the college using \$412 as it would be easier to add expenses back into the budget rather than take them away. Spilde stated that the college could track a \$412 scenario if the budget committee would like to see that.

#### **6. Specific Information Request Responses**

Spilde distributed Budget Packet 1, which provided answers to the budget committee's specific questions to date. If members have more questions after reviewing the packet, the budget development website, and the budget document, they should get in touch with the budget office. Responses to individual questions will go to the entire committee.

#### **New Information Requests**

- Ostrach asked for clarification regarding the administrative recovery on grants
- M. Morgan asked for the breakdown of health and medical expenses in OPE

- M. Morgan and Ostrach asked for verification that programs which require differential fees are still accessible for all students
- Shine asked to see financial aid availability for students to get a better understanding of how a tuition increase will affect students
- Ackerman asked to see comparative data on tuition and fees in sister institutions

### **7. Next Meeting**

The next meeting of the Budget Committee will be held at 5:30 p.m. on Wednesday, May 6, 2009.

The meeting adjourned at 7:03 p.m.

Approved:

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Rick Yecny, Chair

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Date

\_\_\_\_\_  
Mary Spilde, President

\_\_\_\_\_  
Date

Recorded by: Donna Zmolek  
Assistant to the President/Board

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