

PRESIDENT'S OFFICE

CRITERIA: Service is essential to the operation of the college

Data Elements:

Functions performed by unit that are critical/essential to operations of the college

The President is the chief executive officer of the college district and is directly responsible to the Board of Education. Her critical/essential functions are leadership in the development and implementation of educational policy; labor relations and collective bargaining; political advocacy for community colleges at the national, state and local levels; fiscal management and budget preparation; college spokesperson, etc.,

President's Office staff work to ensure her successful performance of the critical/essential operations of the college.

Workload capacity

Capacity has been identified and will be directed toward the redesign of work among the second floor support staff and to absorb some administrative functions, should there be a reduction to marketing staff.

Consequences of not performing service

Not optional