

Unit Name:	Planning			
Service is essential to the operation of the college				
Functions performed by unit that are critical/essential to operations of the college	Consequences of not performing service	Legal, regulatory, board policy, contractual citations	Other options for performing service	Why is the service "essential"?
Facility planning	Project needs not met	Building codes, OR-OSHA, DEQ, Fire Marshall	outsource	Provide for orderly growth of college and immediate college needs, compliance with Health and Safety, Flexibility
Long range planning				
Management of legal document	Wouldn't meet legal requirements	Administrative directive		Board policy - Asset protection
Project management	Lack of project control	Board - Asset protection, DAS, OAR, BOLI		Meet legal requirements,
Owner representative		Best business practice, COPPS		
Evaluate and maintain standards in maintenance and construction		Building codes, ADA		Efficient and economic operation of the college facilities
Asset protection - schedule maintenance, renovations, improvements	Higher costs, poor learning environment	Board policy - Asset protection		Particularly the implementation of major maintenance projects and scheduled maintenance - Board mandate
Facilities related software implementation and maintenance	Lost information and data, documents	State requirement, Internal controls	Refer to Budget office	Financial stability
Administration of the Transportation Fee/Bus Pass	Accounting issues, no attention to detail	Internal controls	Refer to Student Services	Accounting, accuracy
Resource 25 support	More workload for someone else	Administrative directive	Refer to Research - Assessment and Planning	Attention to details, ability to produce reports
Project coordination	Deadlines not met, more expensive procedures	Administrative directive		
Implementation of Sustainable practices	Continuation of conventional practice - wasting natural resources	Administrative directive	none	To change conventional habits
Architectural services	no on-site architect	Architects stamp - legal	outsource	Architect services are needed whether or not the activity is outsources
Space assignment and space management				
Direct the work of FMP	Lack of direction, goals, in-effective use of resources			
Functions performed by unit that are not critical to operations of the college	Consequences of not performing service	Legal, regulatory, contractual citations	Other options for performing service	
Service to the public	legal repercussions			

Unit Name:	Planning								
Cost of service									
	FY00-01 Actual	FY01-02 Actual	FY02-03 Actual	FY03-04 Actual	FY04-05 Actual	FY05-06 Adopted Budget	FY05-06 Estimated Actual	FY06 Current FTE (Managers & Classified)	
RESOURCES								Managers:	
General Fund Allocation (including transfers from GF)								Classified:	3
Other Revenue (list sources):								Faculty:	
Total Resources	-	-	-	-	-	-	-		
EXPENDITURES									
Salaries + OPE									
Managers			6,529	14,604					
Classified			74,949	112,191	162,289	216,186	216,186		
Part-time 04				12,134	177				
Total Salaries + OPE	-	-	81,478	138,929	162,466		216,186		
M&S			22,128	39,601	35,116		19,340		
Capital Outlay									
Total Expenditures	-	-	103,606	178,530	197,582		235,526		
Revenues minus Expenditures									
	-	-	(103,606)	(178,530)	(197,582)		(235,526)		
Carryover from Prior Year									
		-	-	(103,606)	(282,136)		(479,718)		
Year-end Balance		-	(103,606)	(282,136)	(479,718)		(715,244)		

Unit Name:	Planning				
Cost Effectiveness					
Comparator	Annual Cost	Cost Basis	Function	FTE	Notes
Outsourcing (list options)					
Architectural Fees - gLAS	\$187,200	\$90/hr	Licensed architect - associate	1	
Project Manager - gLAS	\$166,40	\$80/hr	Registered architect	1	Construction management
Other OCC Schools (list)					
LBCC			Facility Director, Assistant Director, Maintenance Manager	3	Managers do the planning, they outsource Architect services
Chemeketa			Facilities Director, Project Manager, Cartographer/drafter, Part-time/hourly drafting person	3.5	3.5 FTE if you include the Director
Industry Standards (list)					
<a href="#">FMPComparatorData.xls</a>					