

**Lane Community College
Budget Committee Meeting
May 10, 2006**

Budget Committee Members present were: Stephen Alison, Jay Bozievich, Bert Dotson, Roger Hall, John Hamilton, Paul Holman, Susie Johnston, Pat Riggs Henson, Larry Romine, Michael Rose, Dennis Shine, Jerry Sirois, and Chris Turek. Rick Yecny participated by telephone.

Also present were President Mary Spilde and Vice President Marie Matsen.

1. The meeting was called to order at 4:30 p.m.

2. Election of Officers

Romine moved to nominate Dennis Shine as Budget Committee Chair. Riggs-Henson seconded.

Shine declined the position, and moved to nominate Hamilton. Riggs-Henson seconded.

Motion to elect John Hamilton as Chair passed unanimously.

Holman moved to nominate Dennis Shine as Vice Chair. Romine seconded.

Motion to elect Dennis Shine as Vice Chair passed unanimously.

Holman moved to nominate Susie Johnston as Secretary. Hall seconded.

Motion to elect Susie Johnston as Secretary passed unanimously.

3. Budget Message and Presentation of the Recommended Budget

Matsen distributed and read the Budget Message to committee members, noting that an extra line has been added to the 06-07 budget for unidentified sources of revenue.

Copies of the Budget Document were distributed. Matsen explained the different sections. She reminded the members of the purpose of contingency funds.

4. Statements from the Public

Kristi Conn, student, spoke on behalf of Angela Beckemeier, who was unable to attend the meeting. She expressed concern about the budget reduction proposal to eliminate the Women in Transitions program coordinator. She asked that the position not be cut, stating that it is essential to the program, and the program has been crucial in her academic career.

Lees Schroder, student, also asked that the Women in Transitions program coordinator position not be eliminated.

Barbara Sullivan, writing Instructor, also expressed concern about the Women in Transitions program coordinator reduction proposal, saying that the position is the heart of the program, which attracts and retains female students. Many of the Transitions classes are linked with other departments and courses.

Linda Eisenach, student, asked for consideration to keep the Women in Transitions program coordinator position. As a non-traditional student, she asserted that the coordinator position keeps this vital program running.

Dennis Gilbert, physics instructor, would like to see a conversation on campus regarding the budget process. He stated that he had requested information from College Council that was not provided. He encouraged the budget committee to look at data provided by departments and divisions. He would like to know how the criteria was used to make cuts, stating that there needs to be a better level of detail.

Jeanette Fraser, student, appreciates the Women in Transition staff. She would like to see the program expanded rather than reduced.

Nancy Wood, student, does not want the Women in Transitions program coordinator position eliminated. The program has made a tremendous difference in her life. She has attended four community colleges and has never seen a program of this caliber. Her goal is to be accepted into the nursing program; she would not be a student or looking at a career if it weren't for the Transitions program.

Kelly McCarrell, student, expressed gratitude for the budget committee's time and effort. She is a recent graduate of the Transitions program. She asked that no single thread be pulled out of the tapestry of the program.

Jim Salt, LCCEA President and chair of College Council, advised the committee that recommendations from College Council will be distributed. He stated that there have been a number of concerns about the budget reduction proposal process, and that College Council needs to be responsive to those concerns.

5. Summary of Work Session Discussions

Matsen submitted a packet of documents for the official record which included:

- FY 2006-07 Budget Projections
- College Reduction Proposals
- Dennis Shine Budget Article
- Copy of comments provided by Dennis Gilbert
- Possible Open Labs Schedule for Fall 2006
- First Time Credit Enrollment Fee Proposal
- Nursing Cost per FTE and Cost per Student 2004-05
- Dental Hygiene Cost per FTE and Cost per Student 2004-05
- March 17 memo re: Deficit reduction plan for International Student Services
- Analysis of Request for Proposal Responses 2006-Medical-Fully Funded
- Budget Structure and Functions
- Unit Abbreviations and Names

Introduction to Budgeting
April 12 letter from President Spilde to legislators
General Fund/Fund 9 Personal Services
Funding Options for PERS Reserve
Budget Committee Orientation – April 17, 2006

These documents were distributed at the budget committee orientation, held April 17, and budget committee work sessions, held April 26 and May 3. Some of these documents were in response to requests from budget committee members.

6. Budget Reduction Recommendations

• College Council Recommendations to the President

Spilde reviewed the budget proposal recommendation process: college departments and divisions worked with their vice presidents and associate vice presidents to propose budget reductions. The Executive Team (ET) then reviewed all proposals and explored additional ways to reduce costs. As a result of the work, ET submitted a set of proposals to College Council and the board of education on April 12.

Since the announcement of budget proposals, College Council has had five meetings to move toward a recommendation and final decisions. There are 178 separate line items on budget reduction proposals. College Council used a consent agenda process, pulling items off the list if any member needed further discussion. The Council used a voting process of consensus or limited consensus.

Fifteen items were pulled off the list for further discussion. The remaining 163 budget reduction proposals were approved by College Council with limited consensus for recommendation to the budget committee. Spilde explained the recommendations for those fifteen items.

• Budget Committee Action on Budget Reduction Proposals

Spilde advised the committee that there are contractual obligations that surround the recommendations; the administration is in conversation with LCCEF regarding the impact of the cuts and how to comply with the contract.

The committee wanted to know if there are any other recommendations that should be considered. Spilde replied that all formal proposals are included in the memo, but that conversations are taking place with two of the three groups regarding salary options. Matsen answered questions regarding community college funding.

Bozievich moved to accept the 163 recommendations as presented by College Council and accept the recommendations on the additional items from the President in her memo dated May 10, 2006. Dotson seconded.

A discussion followed regarding the need to remain flexible in case creative, alternative ways to deal with the budget problems come up.

Motion passed 13 - 1. Stephen Alison dissented.

7. Student Services Fee Proposal

Spilde distributed a memorandum with her recommendation to institute an enrollment fee of \$30 and to eliminate the testing and graduation fees.

Bozievich moved to approve the enrollment fee, eliminating the testing and graduation fees, with the additional revenue utilized to support the current priorities of the Student Affairs Council Strategic Plan. Johnston seconded.

Motion passed 13-1. Romine dissented.

8. Discussion of Proposed Budget & Requests for Information

The committee was asked to direct all requests for information to Marie Matsen and the staff in the budget office. They will pull the information together and have it available for the next meeting.

The meeting adjourned at 6:28 p.m.

The next meeting will be held May 17 at 5:30 p.m.

Prepared by: Donna Zmolek, Assistant to the Board