



Lane Community College Archives

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**Guide to Instructional Services Office (Rasmussen, Belcher,
Ellison, Warford) Records**

1966 – 1997

A-052

Collection processed by: Tiah Edmunson-Morton, 2006

Inventory encoded by: Tiah Edmunson-Morton, 2006

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Repository Name: Lane Community College Archives
4000 East 30th Avenue
Eugene, OR 97405
Phone: 541-463-5466
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Collection Number: A-052

Creator: Instructional Services Office

Title: Instructional Services Office (Rasmussen, Belcher, Ellison, Warford) Records

Dates: Inclusive: 1966 – 1997
Bulk: 1978 – 1997

Quantity: 67 record boxes (67 cubic feet)

Summary: Administrative and departmental records for the Office of Instruction from 1974 to 1997. Four vice presidents are represented in this collection: Gerald Rasmussen (1974-1986), Jacquelyn Belcher (1986-1990), Jim Ellison (1990-1995), and Laurance Warford (1994-1997).

This collection includes accreditation files, administrative records, business and workforce training records, committee records, correspondence, curriculum development records, financial and accounting records, external organizations records, internal department records, international education files, League for Innovation records, publications and reports, and vocational education records.

Location of Collection: Lane Community College Archives, Center Building

Administrative History: The Office of Instruction was created when Lane Community College was established in 1965. The name of the department changed over the years: Office of Instruction, 1965-1974; Instructional Operations, 1974-1978; Office of Instruction, 1978-1986; Instructional Branch, 1986-1994; and Instructional Services, 1994-1997. In 1997, it was combined

with Student Services to become the Instruction and Student Services Office.

Biographical Sketch: Gerald Rasmussen

Gerald Rasmussen spent 21 years at Lane Community College in a variety of positions. He was among the handful of Board of Education members and staff who, in late 1965, toured California community colleges and came back to create the educational plan which guided the development of the community college academically and architecturally.

I was fortunate beyond belief to come in at the start of a new institution... and to be on the team which so successfully achieved what it set out to do.

He started to teach at Lane in 1965 as a history Instructor, and served as the head of the social science department (1965-1967). In 1967, he became the Associate Dean of Instruction (1967-1974), then the Dean of Instruction (1974-1986). The title of the office changed in 1983 and he was known as the Vice President of Instruction.

Of special note in these files: Rasmussen was vice president of Membership and Regional Activities for the National Council of Instructional Administrators. His records include membership information, financial statements, newsletters, and correspondence related to this office.

Rasmussen served on many local, state, and regional committees and boards, and was a member of many organizations. In addition to his professional interests, he was particularly active in organizations that documented Danish heritage. He was a member of the Junction City Historical Society and Associate Member of Junction City Scandinavian Festival; he acted as Vice-Chairman of Danish American Heritage Society; and has served on the editorial board of *The Bridge*, which is the journal of the Danish American Heritage Society.

Before coming to Lane in 1965, Rasmussen served in the United States Navy (1944-1945). He was a physical education teacher at an elementary school in Redmond, Oregon (1951-1953); a graduate assistant at the University of Oregon (1953-1954); a high school social studies teacher and chairman of the social studies department in Albany, Oregon (1954-1957); a history and political science instructor at Grandview College in Des Moines, Iowa (1957-1963), a Fullbright Lecturer at Danish Teacher's Colleges, Denmark (1963-1964); and an instructor at Lower Columbia Junior College in Longview, Washington (1964-1965).

He spent a year at Askov Folk College, in Askov, Denmark, as a foreign student in humanities (1948-1949). He obtained both a B.S. (1951) and M.A. (1960) in history from the University of Oregon.

After serving at Lane, Rasmussen continued his work on documenting his Danish heritage. He was co-author of *Oregon Danish Colony: Ethnic assimilation in Junction City 1902-1952*. He has also translated and edited several works, including Kristian Østergaard's *Udvandrer Bogen* and Jens Jensen's *A Journey with Obstacles*.

Biographical Sketch: Jacquelyn Belcher

In 1986, Jacquelyn Belcher was named vice-president for instruction by Richard Turner. At that time she was a teacher and administrator at Bellevue Community College in Bellevue, Washington. She served at Lane for four years, from 1986 through 1990. Belcher applied for Turner's position as president after his resignation, but in 1990, Dr. Jerry Moskus was named Lane Community College's sixth president. A month later,

Belcher accepted a position as the president of Minneapolis Community College.

She remained in Minneapolis until 1994, moving on to serve as president of Georgia Perimeter College, where she was the first minority president of a non-minority institution and the first minority female president in the University System of Georgia. She retired in 2005 and created OptionsUnlimited, a company which provides executive coaching, organizational development, and personal and professional development services.

Before accepting her position at Lane, Belcher served as the Associate Dean of Instruction, Bellevue Community College from 1977 to 1986, the Division Chairwoman of Health Science, Bellevue Community College from 1973 to 1977, an instructor at Bellevue Community College, and the Director of Education, Sacred Heart General Hospital School of Nursing in Eugene from 1966 to 1969.

She has a law degree from the University of Puget Sound, an M.A. from the University of Washington, and a B.S. from Marymount College.

Dr. Belcher has been active throughout her professional life, holding many offices and accepting many awards. She was the President of the American Association of Women in Community Colleges and served on Boards and as Chair of national committees such as HIV-AIDS and Health and Safety Services for the American Red Cross. Honors include the Mildred B. Bulpitt Woman of the Year Award from the American Association for Women in Community Colleges; the American Jurisprudence Award from The University of Puget Sound; the Woman of the Year Award by the Girl Scouts of America; and Marymount College's Outstanding Alumnus. In 2000, she received a Special Recognition Award from Minneapolis Community College at their 10th Annual Martin Luther King Jr. Celebration and she was named into the YWCA's Academy of Women Achievers.

Belcher's emphasis was on what the college could do for the community, how the community and college are linked. She said that she believes that there are too many community colleges more worried about the college than the community. "I sincerely, I honestly believe that community, both the one you're trying to serve and the one on the campus, is what makes a community college." (Register Guard, 1/25/86)

Biographical Sketch: Jim Ellison

In his 29 years at Lane, Jim Ellison served in 11 different positions. He began as a part-time instructor in the Study Skills department and ended his career as the Vice President for Instruction. While at Lane, he helped create the academic learning skills department and the faculty union.

Ellison recognized that a community college's unique mission was to meet the community's needs; as such, he was committed to accommodating the community by providing alternative educational venues and expanding services to all sectors. According to Larry Warford, Ellison was guided by what was best for the college, particularly what was best for the students; he suspects this was why Jim invested so much effort into the college's diversity planning. Warford said Ellison's "leadership in addressing diversity issues affecting staff and students at Lane reflects his staunch commitment to fairness."

Ellison worked as an assistant professor for the Study Skills Learning Center (1968-1973), chair of the Study Skills Learning Center (1973-1979), Associate Dean of Instructional Services (1979-1983), Dean of Liberal Arts (1983-1986), Dean of Instructional Support and Telecommunications (1986-1988), Dean of Evening/Weekend College (1988-1990), Interim Vice President of Instruction (1990). He was hired as Vice

President of Instruction in 1990 and retired from Lane in 1995. Ellison and his wife, Julie Aspinwall-Lamberts (former director of research and planning at Lane), remain involved and actively committed Lane County and Lane Community College.

Before coming to Lane, Ellison was an academic and drill instructor for the U.S. Air Force (1953-1957); a biology and basic science instructor at Irvington High School in Fremont, California (1962-1966); and an English and reading instructor at Churchill High School in Eugene, Oregon (1966-1967).

He was the only member of his family to get a college degree. "I grew up on a farm with no particular interest in college. I went into the service and got married before I realized I needed college to get somewhere." Ellison has a B.S. and M.S., both from Oregon State University in 1962. He attended San Jose College and Chabot Junior College.

Biographical Sketch: Laurance Warford

Larry Warford's community college career consists of a wide range of teaching and administrative experience. His administrative tenure at Lane Community College began in 1978 as the Assistant Dean of Instruction (1978-1982). He served as Executive Assistant to the President (1982-1986), Executive Dean (1986-1991), Vice President for Community and Economic Development (1991-1994), Vice President for Instruction (1994-1997), and Vice President for Instruction and Student Services (1997-2001).

While at Lane, he led the development of a staff and organizational effort based on the principles of shared governance, helped establish community learning centers at area high schools, and developed a custom workforce training program which established Lane as a major economic development partner. In the early to mid 1990s, he helped organize the League for Innovation's Workforce 2000 Conference. This conference looked at how the community colleges could provide a wide range of workforce training services; Warford saw this as a niche area in providing occupational programs to the unemployed, underemployed, and undertrained.

In 2001, Dr. Warford accepted a position with the Department of Labor as the liaison for community colleges and community college organizations such as the American Association of Community Colleges and the League for Innovation in the Community College (2001-2003). His term ended in 2003 and he became the Project Director and Consultant for the League for Innovation in the Community College; he is responsible for the College and Career Transitions Initiative and serves as Senior Consultant for Workforce Development.

Nationally recognized for his research and leadership in workforce education, Warford serves on the boards of the National Workforce and Economic Development Commission of the AACC and the National Advisory Committee for Career and Technical Education Training Center at Ohio State University. He is the past president of the national Council for Continuing Education and Training, and is a consultant to the League for Innovation in the Community College. He served on the boards of the Lane Workforce Partnership, the Eugene and Springfield Chambers of Commerce, and the Eugene/Springfield Metropolitan Partnership.

Prior to his Lane Community College experience, Dr. Warford served as a consultant to the American Association of Community and Junior Colleges for the western portion of the United States (1977-1978). His fifteen years of community college experience in Iowa included helping to establish Iowa Central Community College, in Fort Dodge, Iowa. He held the office of Dean of Adult and Community Education (1968-1977), Assistant Dean of Vocational Education (1967-1968), and Department Head and

faculty member in the Business Administration area (1965-1967). He began his career as a business teacher at Fort Dodge Senior High School and Junior College (1963-1966).

Dr. Warford holds a Ph.D. in Higher Education from the University of Oregon and a Masters and Bachelors Degrees in Business and Education from the University of Northern Iowa.

Content Description:

The office that created this collection has undergone several name changes. The title Instructional Services Office includes all those office titles listed in the Administrative History section.

The collection is divided into 13 series: accreditation files, administrative records, business and workforce training records, committee records, correspondence, curriculum development records, financial and accounting records, external organizations records, internal department records, international education files, League for Innovation records, publications and reports, and vocational education records. It includes memos, calendars, articles, reports, surveys, institutional planning materials, and departmental records from the Office of Instruction departments.

Format Note: 67 document boxes of paper records, 57 color photographs.

Related Materials and Collections:

Student Services Office (Hakanson, Carter) Records, 1965 – 1987 (A-024). The collection includes administrative records from the tenure of Dean of Students I.S. (Bud) Hakanson, 1965-1969, and Dean of Students/ Vice President for Student Services John (Jack) Carter, 1969-1988.

Instructional Services Office (Hein, Case, Rasmussen) Records, 1965 – 1981 (A-023). Administrative records of the Instructional Services Office, 1965-1978 during the tenures of Deans William Hein, 1965-67, Lewis E. Case, 1968-74, and Gerald Rasmussen, 1974-78.

Arrangement:

Series A: Accreditation Files: 1968–1995

Series B: Administrative Records: 1967–1998

Series C: Business and Employee Training Records: 1981–1997

Series D: Committee Records: 1967–1997

Series E: Correspondence: 1966–1997

Series F: Curriculum Development Records: 1966–1997

Series G: External Organizations Records: 1977–1997

Series H: Financial and Accounting Records: 1966–1997

Series I: Internal Department Records: 1968–1997

Series J: International Education Files: 1980–1997

Series K: League for Innovation Records: 1988–1996

Series L: Publications and Reports: 1965–1997

Series M: Vocational Education Records: 1974–1997

Subjects:

Rasmussen, Gerald

Belcher, Jacquelyn

Ellison, Jim

Warford, Laurance

League for Innovation in the Community College (U.S.)

Curriculum planning

International education

Vocational education

Lane Community College (Eugene, Or.)

Lane Community College. President's Office

Colleges and universities

Universities and colleges – Administration

Community colleges – Administration

Alternative Forms Available:

Repository maintains guide to collection on an in-house database. A guide to the collection is also available on the repository's website.

Administrative Information:

Restrictions on Access: The bulk of the collection is open for research. Legal records, union negotiation files, and personnel files are restricted.

Restrictions on Use: None

Preferred Citation: Instructional Services Office (Rasmussen, Belcher, Ellison, Warford) Records, 1966–1997 (A-052), Lane Community College Archives, Eugene, Oregon

Custodial History:

Administrative transfer from Office of Instruction

Processing Note:

Collection was processed and described in 2006 by Tiah Edmunson-Morton.

CONTAINER LIST

Section A: Accreditation Files: 1968–1995

These files document the accreditation process for Lane programs.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Accreditation	1983-1995	16/26, 41/14, 48/59, 39/25
Accreditation: Office of Instruction Accreditation Document	1993-1994	48/61
Accreditation: Revised Accreditation Standards	1993	35/34
Budget	1992	35/32
Criteria	1988	31/23
Education Network Project	1994-1995	48/60
Evaluation Committee	1984	19/35
Faculty Resumes	1983	20/4
Files	1970, 1974- 1975, 1978- 1979, 1983-1985	6/9
General Education Requirements	1991	35/33
Home Economics	1974-1984	19/56
Instruction Office	1984	20/3
Recommendations	1985, 1994-1995	20/2, 48/62
Report	1968-1969, 1973-1974, 1984-1989	1/13, 31/20, 31/22
Report: Interim	1989	31/25
Self-study Community and Economic Development	1993	35/35
Self-study Report	1983-1984	31/24
Steering Committee	1991-1994	35/36, 48/63
Working Papers	1979-1991	31/21
Working Papers: Interim	1984	31/26

Section B: Administrative Records: 1967–1998

This section contains agreements, contracts, faculty and staff files, state and federal lobbying and legislation, Lane publications, union files (LCCEA and LCCEF), legal files, and grievance records.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Academic Calendar	1994-1997	48/57, 57/24- 25

Acclaim	1993-1994	48/58
Accounting: Educational Reform Staff Development	1995	48/7
Accounting: Governor's Recommendations: General	1993-1995	48/9
Achievements	1994-1995	48/64
Act of Re-employment	1994	45/37
Addressing Community Reaction	1995-1996	57/26
Administration Building: Second Floor Remodel	1981-1983	27/28
Administrative Reclassification Rationale	1986	29/38
Administrative Retreat: Heceta House	1972	22/46
Administrative Withdrawals	1991-1993	36/50
Adult Literacy Policies: A Think Piece	1991-1992	39/32
Adverse Impact	1995-1997	57/36-37
Affirmative Action	1980-1985, 1993-1997	6/19, 16/22, 41/17, 48/69, 57/40-42
Agreements: George Fox College and Linfield College	1982-1983, 1988	17/8
Agreements: Miscellaneous	1986-1987	17/10
AIDS Information	1987	27/46
Alternative Education	1988-1989, 1992-1993	19/39, 39/35
Americans with Disabilities Act Training	1993	36/53
Applicant Travel	1995-1996	58/9
Applications for Professional Development Leave	1980-1984	9/10
Appropriate Technology	1980	9/14
Approved Department Responses	1979	1/15
Articulation	1987-1988	20/5
Articulation Agreement with L.A. College of Chiropractic	1986	17/9
Arvidson, Jeanne: General	1996	58/14
Assistant to Vice President Position	1989	28/30
Associate Dean Office Space	1983-1984	27/17
Auction	1993	48/14
Awards, Honor Awards, General Information	1988-1992	39/38
Awards: Hang in There Baby	1973-1982	14/21
Awards: Outstanding Instructor of the Year	1993-1994	41/21
Awards: Outstanding Instructor of the Year Award	1985-1987	14/22-27
Basic Skills Project	1986	19/42
Basic Skills Project	1986-1987	19/43
Bernes, George-Personal Resume	1991	32/2
Bird, Howard	1990	28/31
Bomb Threat	undated	29/35
Bond Issues	1993-1995	41/24, 49/6-8
Bond Speaker Schedule	1994-1995	49/10
Brown-Carey, Melanie	1992-1995	57/17
Calendars	1988-1989	29/28

Calendars: Ellison, Jim	1991-1995	26/2, 36/4-5, 49/33
Calendars: General	1992	
Campus Landscape Guide	1980	9/6
Campus Services	1984	27/20
Carl Perkins Act	1984	28/24
Carryover	1990	18/25
CCI/LCC: Contract Agreement	1993-1994	39/49
Census Data	1991	32/11
Census Data: Lane County	1991	32/12
Center Building	1980	27/25
Charette	1971, 1975, 1977-1978	8/23, 11/21
Child Care Miscellaneous	1989-1990	30/26
Childcare Consultant	1991	32/13
Chronological File	1973-1975, 1979-1981, 1984	9/16-17, 8/20- 21, 11/16
Chronological File: Belcher, Jacquelyn	1986-1987	10/1, 16/18
Chronological File: Health Building: Restricted	1974-1983	8/8-12
Chronological File: Porter, Bill	1983-1984	6/26-28
Chronological File: Rasmussen, Gerald	1980-81, 1986	8/14-15, 9/18
Class Enrollment: Changes Registration Analysis	1991-1992	36/65
Class Schedules	1994-1995	49/41
Classification Review	1990-1991	28/22
Classified Bargaining	1986-1989	30/21
Classified Job Description Questionnaire	1992	27/35
Classified Professional Development Team	1991-1995	39/55, 49/43
Classified Support Award: List of Recipients	1980-1986	28/27
Classified Time Sheet Funds	1993-1994	41/45
Classline Registration	1987	16/20
Classroom and Student Assessment Project: General	1994-1995	49/45
Classroom Furniture	1992	36/57
Classroom Scheduling Procedures	1992-1995	40/1, 49/44
Classroom Space	1992	36/58
Code of Ethics	1970	29/24
Collective Bargaining Agreement	1989-1991	32/14
College and Community Relations	1982-1983	5/31
College High Contracts	1989	18/15
College Operations: Vice President	1994-1995	49/48
College Plan	1986-1994	19/3, 28/41, 29/32, 36/59, 40/3, 41/47, 49/49
College Planning	1984	9/20
Community and College Relations	1984-1985	6/1
Community and Economic Development	1991-1994	25/54, 40/4, 59/14

Community College Diversity	1991	32/17
Community College Services: Profile and Executive Summary for Lane	1989-1990	32/19
Community Colleges: General		59/15
Community Colleges: Program Approval Salem	1995 February 24	59/16
Community Education and Economic Development	1991-1993	39/50
Community Education and Economic Development Evaluation	1986-1987	19/6
Community Education and Economic Development: Branch Goals	1992-1993	39/54
Community Education and Economic Development: Outreach Programs	1991	32/10
Community Education and Economic Development: Proposals and Recommendations from Managers	1991-1992	39/51
Community Education and Economic Development: Reorganization	1991-1992	39/52
Community Education and Economic Development: School Partnerships	1991-1992	39/53
Community Education Program	1980-1983	2/33, 4/26
Community Education: Murray, Larry	1986-1989	27/4
Community Education: Proposals	1973	22/10
Community Forum on Education Reform: HB 3565	1991-1992	40/6
Community Perceptions and Needs: Survey	1993-1994	49/51
Comprehensive Program Review System	1989-1993	40/9
Comprehensive Program Review System: Employee Perception Study	1991-1992	40/23
Computer Consolidation	1992	36/60
Computer Purchases	1990-1991	48/33
Computer Store Agreement	1987	17/5
Condee, Steve	1987	20/9
Conferences	1991	32/21
Conflict of Interest: Business Plan	1987-1988	20/10
Continuous Quality Improvement: General	1993-1994	49/61
Contract Agreements	1987-1991	32/24
Contracting Out-of-District	1988	29/66
Cooperative Agreement with 4J and U of O	1991-1993	41/13
Cooperative Agreements	1992	26/6
Copyright	1991	32/15
Costa Rica Project	1988-1989	19/44
Courtesy Appointments	1992-1996	40/22, 41/63, 50/16, 59/59
Credit Faculty	1985	10/2
Crime: Incidents	1986	29/68
Critical Needs List: 1983-84		11/14
Dalfort Training	1991	32/32
Data Processing	1980-1982	2/35, 3/29

Dawn, Robert	1985-1986	10/5
Dean of Students	1982-1983	4/10, 4/21
Dedicated Staff Learning Time	1995-1997	60/15-16
Degree Requirements	1991	32/34
Degree Requirements: Recommendations	1993-1994	50/18
Delgado: NAFTA	1994-1995	50/18
Denker, Robert	1994-1995	50/20
Department Name Change	1987-1992	27/30, 30/13
Departmental In-service Activities	1984	14/14
Disadvantaged and Handicapped	1989-1990	41/66
District Rezoning	1991-1992	33/14
Division of Instructional Services	1980-1981	2/31
Douda, Hank	1979	29/21
Early Registration	1992-1993	40/33
Early Registration	1993-1994	42/3
Economic Development	1982-1996	7/15, 20/11, 32/42, 40/35, 50/27, 60/26
Education 2000	1991	32/44
Education After High School	1989	35/6
Education Reform	1990-1997	40/38-40, 42/4, 50/28, 60/28-29
Educational Policy Planning	1989	28/37
Elderhostel	1992-1993	40/41
Election Telephone Campaign	1987	16/21
Elections	1980-1985	14/28
Emerald People's Utility District	1991	32/47
Emerald People's Utility District: Shields, Jeff	1991	32/48
Emerald Valley In-service	1987	18/5
Emergency Care Plan	1984	6/2
Employee Orientation	1993-1994	50/32
Employee Transition Plan	1992-1993	40/46
Energy Management	1979-1981, 1994-1997	5/35, 50/33, 61/1
Enrollment	1985-1986	11/13
Enrollment/FTE	1991-1992	36/64
Environmental Technology Center: Proposal	1991	32/50
Evaluation Conference: Hagberg, Terry	1988	25/34
Evaluations	1993-1997	42/10, 50/39, 61/5
Evaluations: Faculty	1990	24/17
Evening Administrator's Log	1987-1989	24/12
Evening and Weekends: Miscellaneous	1993-1994	40/47
Evening/Weekends: Saturday Supervisor	1994-1995	50/41
Evenings/Weekends	1994-1995	50/40
Extra Sections	1993-1995	57/6-7
Fact Sheets	1990-1992	18/30
Faculty Conference	1986	17/1
Faculty Professional Development: Leave	1992	29/47

Requests		
Faculty: Certification	1988-1993	42/17-19
Faculty: Certification Process	1991-1992	33/2
Faculty: Certification Responses/League	1989	30/23
Colleges		
Faculty: Certification: Errata	1990-1992	42/20-21
Faculty: Degree Equivalency	1987-1988	27/15
Faculty: Evaluation by Students	1992-1993	36/66
Faculty: Evaluations	1992-1995	42/25-26, 51/6
Faculty: Exchange Program	1981-1987	16/7, 31/7
Faculty: Faculty of the Future	1992-1993	42/27
Faculty: Layoffs	1988-1989	30/24
Faculty: Part-time Credit Faculty Study: Hamilton, Stephen	1994-1995	51/4
Faculty: Professional Development	1992-1995	42/31-21, 51/7-8
Faculty: Professional Development: Internal Training Opportunities	1993-1994	51/9
Faculty: Workload	1986	25/52
Fax Information	1991-1992	33/3
Federal Lobbying: Appropriations	1992-1993	42/34
Federal Lobbying: Aviation	1992-1994	42/35-36
Federal Lobbying: Employee Job Training Survey	1992-1993	42/37
Federal Lobbying: General	1994-1995	51/13
Federal Lobbying: LULU	1993-1994	42/38
Federal Lobbying: Miscellaneous	1992-1994	42/39-40
Federal Lobbying: Smith Dawson and Andrews	1994-1996	51/14, 61/15
Federal Lobbying: Technology	1993-1994	42/41
Federal Lobbying: United Front	1993-1994	42/42
Federal Lobbying: United Front Federal Priorities	1992-1993	42/43
Federal Lobbying: Washington D.C.	1991-1995	42/44, 51/15
Federal Lobbying: Worker Training	1993-1994	42/45
Fees	1994-1997	61/16-18
Fehnel, Dick	1980-1983	16/41
Floor Plans	19,781,980	27/19
Follow-up	1989-1992	33/5
Foundation	1991	28/16
Foundation: General	1994-1995	51/25
Foundation: Schafer Endowment Awards	1993-1995	42/56, 51/28
Francher and Associates	1993	43/
FTE	1981-1982	2/68, 3/41
FTE: Enrollment	1992-1993	38/12
FTE: Enrollment: spring	1992	37/31
FTE: Enrollment: winter, fall, and summer	1991-1992	38/15
FTE: Generation Proposals	1987	20/15
FTE: Goals	1982-1987	25/31

Fulbright Teacher Exchange Program: Reimer, Tom and Moreira, Manuel	1994-1995	51/29
Full-Time/Part-Time Faculty Ratios	1995-1997	61/34-35
General	1969, 1993-1995	23/25, 45/26, 53/39
General: Classroom Building	1981-1982	27/22
General: Education	1983	16/27
General: Education Requirements	1987-1991	20/16, 27/34
George Fox Agreement	1989-1990	17/4
Gilbert, Dennis	1994-1995	51/33
Goals and Objectives	1982-1985, 1994-1995	6/14-16, 51/34
Good News	1989	30/3
Goodkind, Hillary	1993-1995	42/62, 51/36
Governance and Development at Lane	1988	27/43
Grade Policy: Grade Changes	1970-1972	23/1
Grading Issues	1994-1997	51/37, 61/44-45
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Graduation	1987-1992, 1996-1997	36/68, 42/63, 61/46-47
Graduation: Exercises	1995-1996	61/48-49
Graduation: Faculty Speaker	1990-1992	36/69
Graduation: Famous Associate Degree Graduates	undated	61/50
Graduation: General	1997-1998	61/45
Hahn, Tricia	1992	29/26
Hamilton, Ken	1992	42/16
Harold and Leahy: Attorneys at Law	1994-1996	51/44, 61/54
Harrison and Pease: Attorneys at Law	1994-1995	51/45
Health Department Building	1982-1983	10/15
Health Tech Remodel	1979	5/22
Hernandez, Ivan	1991-1992	33/6
High School Relations	1994-1997	51/50, 61/58
High School Students at LCC	1967	23/3
High School/Community College Relations	1970	23/2
Higher Education Tuition Rates	1993-1994	46/53
Hillier, Dick	1988-1993	28/12
Hispanic Relations	1994-1995	51/51
History and Trends	1969	23/26
Home School Census	1994	42/68
In-service	1984-1997	14/13, 14/15-16, 18/1-4, 26/4-5, 38/10, 51/55, 62/6-7
In-service: Instructional Administrators	1990	28/45
In-service: Restructuring Issues	1994-1995	51/56
In-service: Use of Flex Days	1992-1993	26/3
Institutional Effectiveness	1991-1992	33/10
Institutional Effectiveness Measurement Plan	1992-1993	39/20

Institutional Self-Study	1967	23/4
Instructional Administrators	1969-1973	23/45-47
Instructional Administrators Retreat	1989	18/20
Instructional Goals	1979-1985	13/12-13
Instructional Services	1993-1997	43/17, 51/58, 62/11-12
Instructional Services: Accomplishments	1995-1996	62/13
Instructional Services: Goals	1992-1993	36/47
Instructional Services: Reorganization	1990	36/48
Instructional Services: Retreat: Emerald Valley	1994 June10	51/80
Instructional Services: Springfield Depot Classes	1992	36/49
Instructional Support Staff Assistant	1991-1992	33/11
Instructional Support Staff Association	1989-1997	36/22, 43/32, 51/81, 62/54
Instructional Support Staff Workshops	1982	10/26
Insurance Adjusting Program	1987-1992	27/14
Intellectual Property Rights	1994-1995	52/3
Interdepartmental Charges for Services	1992-1993	43/36
Internet	1993-1997	43/39, 52/8, 62/66-67
Inventory: Inventory Reconciliation: Instructional Services	1995-1996	62/68
Job Descriptions	1991	29/37
Job Outlook	1993-1994	43/45
Job Placement	1995-1997	62/74-75
Job Postings	1984-1985	6/11
Job Training Partnership Act	1982-1983, 1991-1994	16/28, 33/12, 43/52
Job Training Partnership Act: 8% Funds Needs Assessment	1992-1993	43/53
Jobs: ABE Costs	1993-1994	43/41
Jobs: General	1993-1997	43/42, 52/9, 62/69-70
Jobs: Lane District Jobs Model	1992-1994	43/43
Jobs: Policy Research Associates	1992	62/73
Kaufman, Bill: Ideas New and Reconditioned	1994-1995	52/12
Kellogg Consortium: Mt. Hood	1979	2/44
Kempner, Ken: Class Information	1992-1993	52/13
Kofford, Joyce	1991-1993	48/38
Labor Management	1994-1997	52/15, 62/81- 82
Lamberts, Julie	1978-1979	1/41
Lane Community Classified Employee Federation	1995-1997	62/83-84
Lane Community College Education Association	1992-1996	43/57, 62/85
Lane Community College Vision	1991-1992	44/12
Lane Community College Withdrawals During the 1971-72 School Year	1971-1972	21/36
Lane Community College: Image Proposal, 1991		33/7-8
Lane Community College: Organizations	1996-1997	62/86

Lane Regional Strategic Plan Review	1993	35/8
Language Institute Proposal	1989	20/17
LCC Advocates	1988-1989	24/21
LCC Organization Chart	1967	20/55
LCC/4J Agreement	1977-1978	16/35
LCC/4J Agreement	1986	17/6
LCCEA	1991-1994	33/17, 57/13
LCCEA: Bargaining	1988-1989	25/36-37
LCCEA: Bargaining Team	1992-1993	57/14
LCCEA: Faculty Contract	1988-1990	20/31
LCCEF	1991-1995	57/15
LCC's 25th Anniversary and Project Good News	1988-1989	28/20
Lead Instructor Responses	1993	57/10
Leaders Project	1988	28/15
Learning Community Models	1996	67/30
Learning Organization	1995-1997	63/17-18
Learning Resources	1995-1996	63/19
Leave Denials	1983	10/21
Leave Reports	1980-1986	10/19
Legal Counsel	1994-1995	52/28
Legal: Clarke: Cat Engine Matter	1988	28/10
Legal: Flight Tech Aircraft Engine	1989	28/3
Legal: Flight Tech: Gustafson	1990	28/4
Legal: Hahn, Tricia: Reducation in Force	1990	28/9
Legal: Hahn, Tricia: SAIF Claim	1988	28/8
Legal: Laemmle, Anthony	1990	28/11
Legal: Livran Trucking vs. LCC	1987	28/5
Legal: McGinnis	1988	28/6
Legal: Rhonda Tate vs. Margaret Walchlie	1990	28/7
Legislative Session	1988	28/26
Level Change	1992	28/32
Lifelong Learning	1994-1995	52/33
Local Credit for Non-Credit Classes	1989	30/27
Long Range Facilities Plans	1985	27/21
Lower Willamette Valley Agreement	1979-1980	16/34
Magic Key Inn Proposal	1984	10/6
Management Development Center: Planning Files	1978	14/32
Management Evaluations	1990	30/14
Management Information	1992	37/19
Management Occasional Paper	1981-1987	16/15
Management of Lifelong Education	1996-1997	63/26
Management of Lifelong Education: Harvard	1991-1992, 1995-1996	44/27, 63/27
Management STEP 10	1995-1997	63/29-30
Management Support Position: Executive Secretary	1994-1996	52/38, 63/33
Management Training Sessions	1987	16/14
Management Training Surveys	1996	67/15
Mandatory Adjustments	1991	27/27

Marketing Fund Request	1994-1995	52/42
Marketing Plans	1989-1991	24/5
Marstat Survey	1991	33/28
Martin Luther King Day	1990-1996	29/56, 44/33-34, 52/43, 63/38
Martin Luther King: In-service Day	1991-1992	33/29
Meditation Training: Carosio, Lous	1996 March 15-1996 June 26	67/10
Meeting Facilitation Skills	1994	44/37
Melamed, James	1993-1994	52/50
Miami-Dade: Software Support	1990	29/44
Micken, Donald	1990-1991	25/55
Miscellaneous	1978-1986, 1995	10/23, 14/20, 27/18, 67/33
Miscellaneous Publications	1986	9/7
Miscellaneous: Faculty Records	1987-1990	30/19
Mission Statement	1988	28/46
Moskus, Jerry	1989-1994	44/38
Moyle, Joseph: Visit	1989	17/35
Name Change Policy	1991-1995	44/39, 52/51
Napohaku, Sherri	1989	27/2
Network: Homepage and Website	1995-1996	64/2
Networking of Youth	1994-1995	52/58
New Hires	1991-1995	57/18
Obrien, Jere: Dissertation Proposal	1995	64/8
Obrien, Jere: League Project	1995-1996	64/9
Obrien, Jere: Outline of Faculty Evaluation Study	undated	64/10
Office for Civil Rights: Compliance Review Briefing	1989	28/38
Office Furnishings	1986	24/11
Office Manager: Workplan	1979, 1987-1989	17/16
Office of Instruction: Chronological File: Rasmussen	1978-1980	2/45-46
Office of Instruction: Goals and Objectives	1969-1987	12/13-14, 10/13
Office of Instruction: Miscellaneous Forms	1980-1984	9/8
Office of Instruction: Operations Manual	1976, 1984	16/43-44
Office of Instruction: Planning	1991-1992	26/20
Office of Instruction: Procedural Manual	1972	10/28-29
Office of Instruction: Reorganization	1979	12/9
Office of Instruction: Reorganization	1983-1986	12/10-12
Office of Instruction: Space Needs	1984	27/26
Office of Instructional Services: Courtesy Appointment Responses	1992-1993	48/42
Office of Instructional Services: Draft for Discussion Responses	1995	48/43
Open Positions	1992-1993	27/36

Oregon 21st Century Schools	1994-1997	64/11
Oregon Administrative Rules	1987	28/36
Oregon Administrative Rules 583-30: Academic Degree Authorization	1988	28/35
Oregon Benchmarks	1991	33/31
Oregon Community College Unified Reporting System	1992-1993	44/49
Organization Charts	1984-1985	16/23
Organizational Development	1993-1996	45/8, 53/23, 64/34
Organizational Features: Organizational Chart	1985	12/8
Orientation to Instruction: Moskus, Jerry	1990	27/29
Original Guidelines	1974-1986	10/20
Original Guidelines for Program Development	1986	26/16
Outcomes Assessment Project	1993	45/11
Outstanding Classified Employee Awards	1991-1993	40/51-52
Outstanding Instructor of the Year	1987-1993	41/1-5, 40/53
Outstanding Instructor of the Year: Hunter, Helen	1987-1988	41/6
Partnerships for Quality	1994-1995	53/27
Partnerships for Quality: Summer Institute	1993-1994	45/14
Partnerships with Schools	1994-1995	53/28
Partnerships: General	1991	33/37
Part-time Credit Faculty	1977, 1993-1996	10/3, 45/13, 53/30, 64/38
Part-time Credit Faculty: In-service	1994-1995	57/11, 57/20
Part-time Student Employment: Funding	1992-1993	53/31
Part-Time/Full-Time Faculty: Issues	1988-1995	57/21
Peace Studies	1990	29/60
Perception Study	1992-1993	37/2
Personnel	1982-1985, 1990-1995	4/8, 6/12, 28/23, 34/1, 45/18, 53/33
Personnel: Administrative Assistant III	1992-1993	27/33
Personnel: Appointments and Assignments	1967-1970	23/10
Personnel: Book	1991-1992	34/2
Personnel: Collective Bargaining	1972-1974	23/11-12
Personnel: Contracts: Department Chairmen	1968-1974	23/13
Personnel: Contracts: Faculty	1971-1972	23/14
Personnel: Department Chairmen: Job Description, Selection, and Evaluation	1968-1972	23/15
Personnel: Employment Procedures	1967-1971	23/16
Personnel: Evaluations: Faculty	1972-1973	23/17
Personnel: Executive Secretary	1991-1992	34/3
Personnel: Fishwick, Greg	1994-1995	51/22
Personnel: Handbook	1993-1994	45/19
Personnel: Management Positions	1991-1992	34/4
Personnel: Mitchell, Ron	1985-1988	30/16
Personnel: Noble, Ann and Convey, Mike	1989-1990	24/22
Personnel: Null, Richard	1986-1987	30/22

Personnel: Part-time Credit Faculty	1994-1995	53/34
Personnel: Part-time Faculty	1969-1972	23/19
Personnel: Personnel Director for Lane: Pros and Cons	1971	23/20
Personnel: Position Numbers	1991-1992	45/21
Personnel: Posting Notices	1992-1994	45/20
Personnel: Reclassification: Reimer, Reid, Vogel	1982-1987	24/7
Personnel: Recommendations	1994-1995	53/35
Personnel: SAIF	1992-1993	45/22
Personnel: Services Contracts	1991-1992	45/16
Phone Charges	1995-1996	66/47
Piercy, Jim: Dean Off-campus Centers	1986	27/32
Plagiarism	1987	30/7
Planning	1988-1989	17/19
Planning for the Future	1994-1995	53/36
Planning Notebook	1981	5/9
Planning Notebook	1983	7/19
Planning Project	1969-1975	23/24
Planning: General	1992	46/25
Planning: spring	1986	11/12
Point Control Project	1991	34/7
Police Professional Standards in the United States	1990-1991	41/7
Pope, Nan	1994-1995	53/37
Possible Fraud	1988	29/25
PR Reporter	1991-1992	45/31
Presentation: Lane Changes	1997 June 21	67/11
President's Office	1992-1993	45/24
Presidential Hiring Process	1989-1990	24/15
Presidential Selection: Restricted	1984-1985	20/39
President's Office	1990-1991	34/8
Prihoda, John J.	1991	34/9
Process Redesign	1994-1997	53/38, 64/42- 45
Process Redesign/Students First	1996-1997	64/46
Productivity	1982-1983	4/16, 18
Productivity Center	1984-1985	6/10
Professional Development Leave	1994-1995	48/47
Proficiencies for Entry into Programs	1995-1997	64/53-54
Proficiency Based Admission Standards	1993-1994	45/30
Program Adjustment Priorities	1990	29/29
Program Approval Statements	undated	20/1
Program Evaluation: General Criteria	undated	1/2
Program Evaluation: Various Departments: Blank questionnaires, letters, Release Forms	1976-1978	1/1
Project Files: Lane in Florence	1973	21/43
Publications: Part-time Faculty	1977	10/4
Quality Contracts	1991-1992	45/34
Quality Initiatives Program	1993-1994	45/35
Quality Leadership Series	1993-1994	45/36

Quality of Instruction	1983	14/11
Question and Answer Box	1971	23/27
Rasmussen, Gerald	undated	15/9
Reclassification	1993-1995	57/22
Recommendations	1978, 1983-1986	10/12
Reduction in Force	1978-1979, 1984-1985	11/8
Reduction in Force	1984-1985	11/10
Reduction in Force: Evaluations	1986	16/19
Reduction in Force: Grids	1985-1986	11/9
Reduction in Force: Grids and Information	1991	34/13
Reduction in Force: Grids and Information	1994-1995	53/55
Regional Information System	1993-1994	45/39
Regional Information System	1992-1993	45/40
Regional Strategies	1993-1997	45/41, 53/46, 65/2
Registration Miscellaneous	1993-1994	45/42
Reimer, Tom	1986-1988	30/17
Reorganization	1986-1991	17/17-18, 25/38, 34/10, 37/5
Representation Agreement with Oregon School Properties, L.L.C	1995 August 15	67/39
Research and Development: Program Research Findings	1994-1995	53/48
Research and Planning	1995-1997	65/9-10
Research Associate	1982-1985	7/2, 9/1
Research Associate Position	1979	5/8
Research, Planning, and Evaluation	1989-1995	34/11, 41/8, 45/48, 53/49
Research, Planning, and Evaluation: Julie Aspenwall-Lamberts	1989-1990	45/49
Research: Key Benchmarks	1992-1993	45/46-47
Resource Development	1981-1983	3/12, 5/38
Resource Development Group	1991-1992	34/12, 45/50
Restructuring	1988-1989, 1993-1995	19/7, 45/51, 53/50
Restructuring Research	1993-1995	45/53, 53/51
Retention Program Review and Recommendations	1986	17/2
Retirees	1991-1992	33/15
Retirements	1992-1997	28/33, 41/9, 53/52-53, 65/13-14
Retrenchment	1985	11/11
Rice, Everett	1994-1995	53/54
Risk Taking Workshop	1984	14/12
Robison Helicopter Company	1990	30/18
Roof Management	1985	27/24

ROTC: Program Proposal	1982	9/19
Rural Development Initiatives	1994-1995	53/56
S.I.P.	1994-1995	48/49
Safety Policy	1992-1993	45/57
Safety Policy Statement	1991-1993	37/6
Salaries: Comparison	1995-1996	65/16
Salary Reserves	1990-1992	18/6, 48/48
Sales Tax Information	1993-1994	45/59
Santa Fe Visit	1994	45/60
Sataina Project: Japan: Misao Makino	1993-1994	45/58
Schafer Innovation Award	1994-1995	53/57
Scheduling Concerns	1991-1993	45/62
Scheduling/Classroom Study	1992-1993	45/61
Scholarships	1987-1988	20/40
School to Work Initiative	1994-1997	53/58, 65/17-18
Second Floor West Study	1985-1986	27/16
Secretary II Lateral Transfer	1988	27/3
Secretary Support Issue	1993-1995	46/1, 54/2
Self-support	1987-1988	29/61
Semester Conversion	1976-1980, 1987-1988	16/47, 17/29
Semester Conversion: Off Campus	1987-1988	17/30
Senior Net	1991-1992	34/14
Serial Levy	1988-1989	25/43
Sexual Harassment	1987-1991	27/45, 31/18-19, 34/15
Shared Decision Making	1991-1992	37/34-35
Shared Information System Interviews	1992	46/2
Shared Information System: Executive Summary	1993-1994	46/3
Short Term Training	1993-1994	46/4
Short-term Leave Approvals	1986-1987	14/19
Signal	1991-1992	46/5
Space Needs Information	1993-1994	46/15
Special Fees	1989-1995	18/34, 19/1, 26/15, 31/27-28, 48/50, 57/12
Special Fees and Revolving Accounts	1973	23/29
Special Projects	1992-1993	46/16
Special Training	1980-1982	2/40, 3/20-21
Specialized Employment Services	1996-1997	65/32
Spencer, Charles: CESCO	1991-1992	46/17
Staff Association	1967-1971	24/2
Staff Awards	1990-1991	46/20
Staff Development	1981-1985, 1990-1991	3/4, 4/11, 4/22, 7/18, 34/17
Staff Development: Grant	1994-1995	54/8
Staff Development: Miscellaneous	1991-1994	46/22

Staff Development: Staff Planning Retreat	1995	54/10
Staff Development: State	1994-1995	54/9
Staff Development: Michael McNally Workshop	1983	10/25
Staff Development: Secretaries	1982	10/24
Staff Organizational Affiliations	1969	23/30
Staff/Student Mentoring Program	1991-1992	33/16
Staff: Organizational Professional Development	1990-1991	34/18
Stanford Program for Faculty Renewal	1981-1982	14/8
State Funding	1990-1993	34/20, 46/23
State Lottery Funds	1992-1993	48/51
State Lottery Funds: Request	1992-1993	37/32-33
State Lottery Funds: Request: Capital Outlay	1992-1993	35/31
Statewide Budget Cuts	1991-1993	46/24
Statewide Staff Development	1995 May 4	67/42
Statistics: Faculty Workload	1965-1970	22/41-44
Statistics: FTE Faculty	1967	22/45
Strategic Learning Initiative	1996-1997	65/35-36
Strategic Learning Initiative: Learning Paradigm Conference	1997 January 11-14	65/37
Strategic Planning	1996-1997	65/38-39
Strike Plan	1979	29/22
Student Complaint	1987	14/29
Student Enrollment: Characteristics	1991-1992	38/14
Student Enrollment: Characteristics: Five-year Projections	1991-1992	38/13
Student Opinion Survey	1994	66/8
Student Personnel Directors	1982-1983	4/20
Student Publication	1989	29/70
Student Reading Ability	1987	30/1
Student Records	1994-1996	65/42-43
Student Residency	1970	23/28
Student Retention	1988	29/71
Student Right-to-Know: Campus Security Act	1991-1992	37/7
Student Right-to-Know: Policy	1991	34/22
Student Skills	1995-1997	66/6
Student Success	1994	46/29
Student Success Strategies	1995-1997	66/1-2
Student Success Strategies: Executive Board	1993	46/28
Student Teaching Systems	1991	34/23
Students	1989	17/11
Studies Responses: Warford	1988	28/21
Study of Course	1991-1992	37/8
Study Skills	1994-1995	54/12
Substance Abuse	1994-1995	54/14
Substance Abuse: Prevention Program	1992	37/9
Summer Overloads	1993	48/52
Summer Session	1976-1983, 1987-1988	9/5, 13/31, 29/63-64
Supportive Materials	1978-1979	1/19
Supportive Materials: Instruction	1972-1979	1/16

Survey of Two-year Post Secondary Instruction	1992	37/10
Survey: Miscellaneous	1992-1994	46/31
Surveys Studies	1991-1992	34/24
Synergy Training: General	1996-1997	66/11
Systems Thinking In Action	1996-1997	66/12
Tax Base Election	1988	25/39
Teacher Assistants	1968	23/31
Teacher Improvement Process	1981-1986	14/9-10
Team Building	1987-1989	17/34, 29/23
Technology	1993-1995	46/35, 54/19
Technology: Measures and Standards for Professional Technical Education	1994-1995	54/20
Technology: Think Tank	1994-1995	54/21
Teleconferences	1991-1996	46/36, 66/20
Telecourse Cost Summary	1996-1997	66/21
Testimony on Adult Literacy	1986	24/8
Testing	1978-1981	1983/28
Tips Program	1986-1987	31/8
Total Quality Management	1991-1995	34/26, 46/38-39, 54/23
Training and Development	1995-1997	66/22-23
Training and Development: Job Reclassification	1995-1996	66/24
Tuition	1989	29/69
Tuition Rates	1991-1995	41/10, 54/29
Tuning In	1993-1994	46/54
Tutoring	1994-1995	54/30
Underage Student Policies	1992-1993	46/55
Valentine, Dan	1991-1992	47/1
Vice President Instructional Services: Warford, Larry	1992-1993	39/13
Video Conferencing	1995-1996	66/29
Vision and Value Statement	1994-1995	48/55
Wellness	1994-1997	54/38, 66/32-33
Wellness at Lane Community College	undated	57/23
Whittaker, Verne	1987	16/25
Willard, Nancy	1992-1993	47/10
Woods, Phyllis	1991	34/28
Word Processing	1984	9/12
Word Processing: Keith Harker Proposal	1979-1980	9/13
Work and Family Project	1990-1991	19/2
Work Load	1990	34/30
Work Plan	1988-1989	19/8
Workload: Faculty	1971-1974	23/22-23

Section C: Business and Employee Training Records: 1981–1997

These records document the programs that focused on business and worker training at Lane Community College; Larry Warford was involved in advancing the college's

involvement in this field. Included are records for programs such as the Small Business Development Center, Business and Industry Services, and Customized and Contract Training, as well as those that pertain to workforce quality issues, dislocated worker training, and workforce training and development. The League for Innovation series also contains League specific records for Business and Industry Services.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Business and Industry Services	1991	32/8
Business and Industry Services: Advanced Technology Consortium: Business Plan	1995-1996	58/34
Business and Industry Services: Contracts	1996-1997	58/35
Business and Industry Services: Customized Training	1991	32/7
Business and Industry Services: Discipline Departments	1994-1995	49/31
Business and Industry Services: Fiscal Information	1994-1995	58/36
Business and Industry Services: Miscellaneous		58/37
Business and Industry Services: Peg Allison Classification Review Form Project Specialist 2		58/38
Business and Industry Services: Semiconductor Workforce Consortium		58/39
Business and Industry Services: Slovakian Training	1994-1995	49/32
Business Assistance Center	1985, 1990-1991	27/23, 32/6
Business Development Center	1991-1997	39/44-45, 41/35, 49/27, 58/46-47
Business Development Center and Linn-Benton: Training	1994-1995	52/34
Business Development Center: Audit Network	1992-1993	39/46
Business Development Center: Customized Training	1992-1993	39/47
Business Development Center: Miscellaneous	1993-1994	39/48
Business Development Center: Restructuring	1993-1995	41/36, 49/28
Business Development Center: Staff Meeting Material	1994-1995	49/29
Business Development Center: Staffing Needs	1994-1995	49/30
Civilian Augmented Training	1981	29/58
Community College Business and Industries Forum/Contract Training Network	1992	55/21
Contract Training Institute	1993-1995	49/62, 50/1
Country Squire Proposal	1985	10/7
Customized Contact: Training List	1991-1992	32/31
Customized Training: Proposal	1990	32/30
Emerald Job Center	1991-1992	32/45
Emerald Job Center: Closure	1991	32/46
High Technology Training	1996-1997	61/59

Integrated Approaches to Contract Training	1992-1993	43/37
Lane Business Connection	1994-1995	52/16
Lane Regional Workforce Quality Committee	1991-1997	35/9-13, 40/48-49, 44/2-5, 52/22, 63/7-9
Lane Regional Workforce Quality Committee: Current Workforce Subcommittee	1996-1997	63/10
Lane Regional Workforce Quality Committee: Service Deliver Agreements	1994-1995	52/23
Lane Regional Workforce Quality: Education Focus Group	1993-1994	44/6
Lane Regional Workforce Quality: Jobs Subcommittee	1992-1994	44/7-8
Lane Regional Workforce Quality: Service Delivery Subcommittee	1992-1993	44/4, 44/9
Lane Regional Workforce Quality: Workforce Training Subcommittee	1993-1994	44/10
Legislative Contract Training	1988-1991	33/24
National Association of Small Business International Trade	1994-1995	52/53
Obrien, Jeremiah: Contract Training	1993-1994	53/1
Older Persons in Small Business	1981	3/30
Oregon Small Business Center	1993-1994	45/5
Oregon Small Business Development Center	1994-1997	53/7, 64/21- 22
Semi Conductor Training	1996-1997	65/23
Short Term Training	1995-1996	65/25
Sony	1993-1995	46/7, 54/4
Southern Willamette Private Industry Council	1991-1995	34/16, 46/9, 54/5
Southern Willamette Private Industry Council: Board Meeting	1992-1994	46/8
Southern Willamette Private Industry Council: Board Work Session	1992-1993	46/10
Southern Willamette Private Industry Council: Chuck Forster M. Buckley	1992-1993	46/11
Southern Willamette Private Industry Council: Dislocated Worker Subcommittee	1992-1993	46/12
Southern Willamette Private Industry Council: Research Corridor	1993-1995	46/13, 54/6
Southern Willamette Private Industry Council: Youth Apprenticeships	1991-1992	46/14
Symantec	1992-1994	46/32
Training and Development	1991-1995	34/27, 46/41, 54/24
Training and Development: 911 Telephone	1991-1992	46/48
Training and Development: Dislocated Workers	1992-1993	46/43
Training and Development: FSA: Florence	1991-1992	46/47
Training and Development: Job Reclassification	1991-1992	46/42

Training and Development: Jobs: Delivery System	1993-1994	46/45
Training and Development: Jobs: Florence	1992-1993	46/46
Training and Development: Lake, Patti	1994-1995	54/25
Training and Development: OCCA	1992-1993	46/50
Training and Development: Palmer, Ellen	1992-1993	46/44
Training and Development: Potential Impact of Unit Change	1992-1993	46/49
Weyerhaeuser: Skills Areas and Corresponding LCC Courses	1994-1995	54/40
Wildish Building	1994-1997	54/41, 66/35
Workforce Briefs	1994-1995	54/43
Workforce Development	1993-1994	47/12
Workforce Development: Strategies	1990-1991	34/31
Workforce Development: Town Meeting	1995 March	66/37
Workforce Summit	1993-1994	47/16
Workforce Training	1993-1996	47/14, 54/46, 66/43

Section D: Committee Records: 1967–1997

Included in this section are agendas, minutes, and meeting notes from various college forums, teams, meetings, committees, groups, and task forces. Specifically, this section includes records for committees such as the Advisory Committee, Alternative Funding Committee, Black Student Union Proposal Task Force, Board of Education, Ethnic Diversity Task Force, Instructional Senate, Instructional Services Council/Cabinet, Legislative Action Team, Western Interstate Commission for Higher Education Diversity Team, and Workforce Quality Council.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Academic Council	1971, 1988, 1991	36/6, 20/41, 23/33
Academic Council: Academic Renewal	1993	36/7
Academic Council: Appointments	1990-1992	36/8
Academic Council: By-laws	1990	36/9
Advisory Committee	1970-1972, 1977, 1983-1986, 1988-1990, 1993-1997	2/4, 6/22-23, 9/21, 22/47, 27/34-36, 29/55, 39/33, 41/16, 48/68, 57/38-39
Advisory Committee: Annual Report	1991-1993	35/37-38
Advisory Committee: Annual Reports and Membership Lists	1991-1995	47/24-31
Advisory Committee: Functions and Activities	1992-1993	36/1
Advisory Committee: Handbook	1984	16/42

Advisory Committee: Membership List	1992-1993	36/2
Alternative Funding Committee	1981	9/9
ASLCC Elections Recall of Hollingsworth Committee	1992	67/17
Associate Dean Screening Committee	19,721,974	23/34-35
Audio-Visual Committee	1967	23/36
Awards and Scholarship Committee	3-1968	23/5
Bicentennial Celebration Committee	1987	27/1
Black Student Union Proposal Task Force	1969	23/37
Board of Education	1993-1997	41/22, 58/22-23
Board of Education Mailings	1976-1977	1/40
Board of Education/Budget Committee Materials	1988-1989	25/41
Board of Education: Board Presentation	1994 May 11	41/23
Board of Education: Meeting: Off-site	1987	9/22
Board of Education: Policy Review	1990-1991	39/39
Board of Education: Policy Revisions	1992	36/55
Board of Education: Presentation: FTE Trends	1985	17/20
Board of Education: Shared Decision Making	1989	36/56
Board of Education: Workshop	1987	9/23
Bond User Groups	1994-1995	49/9
Budget: Committee	1993-1995	41/26, 49/12
Budget: Committee Orientation	1992	48/19
Budget: Subcommittee	1992-1995	41/27, 57/3, 67/2
Budget: Subcommittee Meeting	1988	17/22
Budget: Subcommittee Reports	1994-1995	49/22
Career Center System Steering Committee	1994-1997	49/34, 58/50-51
Citizens for Quality Education: Steering Committee	1993-1994	49/40
Classified Council: General	1994-1995	49/42
Clerical Assessment Advisory Committee	1968-1970	21/50-51, 22/1-2
Cluster Meetings	1994-1995	49/46
Cluster Meetings	1995-1996	59/7
College High/Technical Preparation: Task Force	1996-1997	59/13
Committee Listing	1989-1993	36/10
Committees	1987-1992	24/34, 32/25
Computer Coordinator Committee	1987-1988	20/42
Dean of Instruction Screening Committee	1967	23/40
Degree Community College Task Force	1992-1993	40/36
Degree Requirement Meetings	1991-1993	36/14
Degree Requirement Review Committee	1991	32/33
District 4-J School Closure Committee	1981-1982	8/16
District 4-J School Closure Committee: Task Force Final Report and Recommendations	1981	8/17
Diversity Task Force	1991-1992	32/35-36

Diversity Team	1992-1997	40/26, 41/67, 50/23, 60/22- 23
Division Council	1966-1968	23/41
Downtown Center Study Task Force	1991-1992	32/37
Downtown Center Task Force	1992-1993	40/29
Downtown Commission	1992-1993	40/32
Duplication Team: Business/Computers/CAD	1991-1992	32/39
Duplication Team: Computer Support	1991-1992	32/40
Duplication Team: Paperwork	1991-1992	32/41
Electronics Advisory Committee	1989-1990	20/43
Enrollment Committee	1991-1995	32/49, 36/16, 42/7-8, 50/35
Enrollment Committee: Student Enrollment Reports	1994-1995	50/36
Enrollment Committee: Weekend/Evening College	1994-1995	50/37
Ethnic Diversity Task Force Questionnaire	1991	26/13
Ethnic Diversity Task Force: General	1991	26/14
Evaluation Model Task Force	1991-1992	42/11
Executive Cabinet	1992-1995	36/17, 42/12, 50/42
Executive Cabinet: Plan Tree Model	1994-1995	51/1
Executive Cabinet: Reminders	1992-1993	42/14
Executive Cabinet: Retreat	1993 May 3-197	42/13
Executive Cabinet: Vision Assignment	1992-1993	42/15
Executive Council	1986-1991	15/4-6, 20/44, 33/1
Extension College	1990-1992	25/58, 39/19
Facilities Management Committee	1988-1995	18/9, 27/29- 32, 42/28-30, 51/2
Facilities Management Committee: Minutes	1983-1984	16/1
Faculty Council	1991-1995	36/18-19, 42/22-23, 51/5
Faculty Council: Agendas	1990	29/36
Faculty Evaluation Task Force	1986, 1991-1992	15/23, 42/24
Faculty Forum	1989	36/20
Faculty Level Change Committee	1991-1995	36/21, 51/3
Faculty List for College Catalog: Task Force	1986	15/24
Faculty Professional Development Team	1991-1993	36/27
Faculty Workload Committee	1967-1970	23/42
Faculty: Evaluation Committee	1986	30/25
Focus on Productivity Conference	1983	16/13
Food Service Advisory Committee	1971-1973	23/43
Foundation: Board of Trustees Meetings	1994-1996	51/26, 61/32

Future Faculty Steering Group: Managerial Responses	1997 November	61/1
Future Faculty Task Force	1994-1997	51/32, 61/37-38
Gadfly Task Force	1977	11/20
Hiring Practice Development Group	1995-1997	61/60-61
Homepage Advisory Committee	1995-1996	61/62
Institutional Effectiveness Measure Task Force	1991-1994	43/15
Institutional Effectiveness Plan Task Force	1992	36/23
Institutional Goals Commission	1969	23/44
Instruction Office Meeting Minutes	1988-1990	19/31-32
Instructional Cabinet	1986-1991	15/16, 18/10, 20/47-52, 25/1-2, 28/47-53, 29/2-6
Instructional Cabinet and Ceed	1992 January 29	38/46
Instructional Cabinet: Checklist		43/16
Instructional Cabinet: Minutes	1989-1990	25/3-5
Instructional Cabinet: Miscellaneous	1987-1990	24/35
Instructional Cabinet: Notes	1989-1990	25/6-30
Instructional Cabinet: Retreat	1987-1988	15/27
Instructional Cabinet: Team Building	1986	15/10
Instructional Council: Bylaws	1973-1974	11/15
Instructional Goals and Priorities Committee	1985-1988	16/2-3, 20/53
Instructional Managers Action Council (IMAC)	1976	11/19
Instructional Managers Action Council: Agenda, Minutes, and Notes	1976-1982	11/18, 11/22-23, 11/25, 11/27-28
Instructional Managers Action Council: Coping with Change in the 1980s	1982	12/2
Instructional Managers Action Council: Informal Agenda and Notes	1975-1976	11/17
Instructional Senate	1985	6/29
Instructional Senate: Agenda	1982-1985	12/1, 12/3-4, 12/6-7
Instructional Senate: By-laws	1982-1983	12/15, 15/22
Instructional Senate: Minutes	1985-1986	12/5, 15/15
Instructional Senate: Miscellaneous	1982-1985	15/25
Instructional Senate: Retreat	1986	15/7
Instructional Senate: Retreat: Steamboat Inn	1986	15/8
Instructional Senate: State In-service	1984-1985	15/11-12
Instructional Senate: Task Force Reports	1975-1979, 1982-1985	15/17-21
Instructional Senate: Work Session	1983	15/14
Instructional Services Cabinet	1993-1994	43/18-31
Instructional Services Cabinet CED	1992 April 29	38/41
Instructional Services Cabinet Meeting	1991-1993	38/19-48, 39/1-11
Instructional Services Cabinet Meeting and President's Report	1992 April 8	38/42
Instructional Services Cabinet: In-service	1992 January 31	38/45

Instructional Services Council Meeting	1994-1997	51/60-78, 62/14-46
Instructional Services Council Schedule of Meetings	1994-1996	51/59, 62/47
Instructional Services: Managers' Meeting	1996	62/48-51
Instructional Services: Staff Meetings	1996-1997	62/53
Instructional Cabinet: Monday Briefing Session	1987	15/26
Insurance Committee	1970-1973	23/48
Interagency Gang Task Force	1995	67/23
Intercultural Committee: International Students	1994-1995	52/7
Intergovernmental Relations Committee	1991-1995	43/35, 52/4
International and Intercultural Committee	1990-1994	36/24, 43/38
Jobs: Meetings, Agendas, Minutes, Issues	1993-1997	43/44, 52/10, 62/71-72
Joint Committee on Economic Diversity	1992-1993	43/46
Joint Review Committee	1991-1997	43/47-49, 52/11, 62/77- 78
Joint Review Committee: Ellison, Jim	1993-1994	43/50
Joint Review Committee: Job, Families, Classes	1992-1994	43/51
Lane Community College Retirees Committee	1992	44/11
Leave Committee	1975-1988	10/22, 14/17- 18, 16/4
Legislative Action Team	1990-1997	33/23, 44/16- 17, 52/29-31, 63/20-23
Legislative Contact Sessions	1988	28/28
Legislative Group	1990-1991	24/20
Level Change Committee	1988-1990	20/54
Long-Range Planning Committee	1969-1971	23/49-52
Mainframe Committee	1991-1992	33/25, 44/25
Management Evaluation Subcommittee	1991-1992	44/26
Management Evaluation Task Force	1986-1988	20/20
Management Incentive Task Force	1993-1994	52/37
Management Professional Development Team	1990-1997	36/28, 44/28- 29, 52/35, 63/28
Management Steering Committee	1990-1997	18/7, 33/26, 44/31, 52/36, 63/31-32, 67/31
Management Team	1994-1995	53/40
Managers Forum	1992-1997	44/30, 52/39, 63/34-35
Managers Professional Development Team	1995-1996	63/36
Marketing Council	1991-1995	33/27, 44/32, 52/41
Meetings: Creed, Bob	1989	29/9
Meetings: Ellison, Jim	1989	29/10
Meetings: John, Pat	1989	29/11

Meetings: Murray, Larry	1989	29/12
Meetings: Part-time Faculty Workload	1997 October 2	57/16
Meetings: Powell, Jack	1989	29/13
Meetings: Reid, Dick	1989	29/14
Meetings: Reilly, Bill	1989	29/8
Meetings: Seymour, Kitty	1989	29/15
Meetings: Vogel, Bob	1989	29/16
Meetings: Way, Bob	1989	29/17
Meetings: Wayne, Tom	1989	29/18
Meetings: White, Doug	1989	29/19
Mini-Charette	1977-1978	8/22
Miscellaneous	1986-1989	27/33
Network Task Force	1994-1996	52/57, 64/3
Office of Instruction: Staff Meetings	1987	39/12
Organizational Development Action Team	1993-1995	45/10, 53/24
Organizational Development Steering Committee	1993-1997	45/9, 53/25, 64/35-36
Part-time/Full-time Committee	1994-1996	53/29, 64/37
Personnel: Screening Committee Guidelines	1970-1973	23/21
Planning Committee	1982	8/18
Planning Meeting: Funding Priority Foundation	1991	34/5
Planning Task Force: Summer Institute	1992	34/6, 45/23
Policy Task Force	1992-1994	45/17
Presidential Screening Committee	1968-1970	24/1
President's Cabinet	1967-1970	23/56-59
Prior Learning Assessment Committee	1993-1994	45/25
Professional Development Activities	1990-1993	36/25
Professional Development: Management Team	1995-1997	64/47-48
Professional Leave Meeting Minutes	1987	19/30
Professional/Technical: Education Coordinating Committee	1995-1997	64/49-50
Program Improvement Team	1992	36/26
Public Safety: Regional Training: ADHOC Group	1992-1995	45/32-33, 53/44
Quality of Instruction Planning Committee	1983	8/4
Registration Timelines Task Force	1993-1994	45/43
Registration Timelines Task Force: Early Registration Group	1995-1996	65/4
Reshaping Instruction Committee	1991	31/5
Reshaping Task Force	1991	38/16-18
Restructuring Committee	1993-1994	45/52
Risk/Responsibility Committee	1969	23/8
Safety Committee: Minutes	1991-1992	35/4
Safety Committee: Minutes Workman's Comp Presentation	1992-1993	35/3
Second Floor Redesign Group	1991-1992	45/65
Sexual Harassment Committee	1982	39/21
Staff Evaluation Committee	1967	24/3
Standard Student Demographics Committee	1991	34/19
State Department of Education Task Force	1986	16/24

Student Activities Committee	1968-1971	23/9
Student Services: Directors Meetings	1996-1997	65/45
Student Services: Directors Meetings: Major Accomplishments	1996-1997	65/50
Student Services: Directors Meetings: Major Accomplishments	1995-1996	65/51
Student Success Strategies Conference	1989	31/6
Student Success Strategies Executive Board	1992	36/29
Student Transfer Committee	1995-1996	66/5
Success Strategies Committee	1991-1992	36/30
Summer Workshop	1978	1/26
Superintendents' Meeting	1993-1995	46/30, 54/15
Task Force on Aging	1979	3/32
Task Forces	1979	1/17
Technology Advisory and Coordinating Team	1995-1997	66/18-19
The Idea Committee	1987	27/44
Trade and Economic Development Committee	1991-1992	46/40
Transcribing Meeting	1994	54/26
Transition Planning Team	1991-1995	46/51, 54/27
Tuition Committee	1992-1997	46/52, 67/16
Verteams	1982-1983	4/15
Verteams and Quality Circles	1984-1985	6/18
Vice President: Administrative Services: Screening Committee	1987	20/21
Vice Presidents: Meetings	1995-1997	66/27-28
Ways and Means Subcommittee on Education	1995 February	66/31
WICHE Diversity Team	1993-1994	47/7
Workforce Committee: Agenda	1992	36/35
Workforce Committee: Programs	1989-1992	36/39
Workforce Committee: Training Evaluation	1992	36/40
Workforce Development Meeting	1991	36/34
Workforce Quality Committee	1992-1997	47/19-20, 66/38-39
Workforce Quality Council	1991-1997	47/21-22, 54/44, 66/40-41
Workforce Quality Policy and Planning Committee	1996-1997	66/42

Section E: Correspondence: 1966–1997

This section includes administrative correspondence to and from the vice presidents' offices, as well as correspondence to and from other Office of Instruction personnel.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Arts and Applied Design	1970-1971	21/2
Associate Dean of Instruction	1970-1972	20/57
Associate Dean of Instruction	1969-1972	20/61

Berry, Bill	1984-1985	6/7, 12/16
Business	1968-1972, 1989-1990	19/10, 21/5
Business Department	1995	49/24-26
Business: Reilly, Bill	1987-1989	27/11
Campus Services: Colvin, Paul	1984-1985	6/6, 12/18
Carter, Jack	1984-1989	6/5, 12/22, 19/23
Child Development Center	1966-1970	21/6
Classified: Miscellaneous	1986-1989	30/20
Community Education and Economic Development	1985, 1988-1990	12/19, 19/11
Cooperative Education	1970-1972, 1989-1990	19/12, 21/7
Cooperative Education: Way, Bob	1987-1989	27/13
Correspondence: Business Department	1994-1996	58/43-45
Correspondence: Schafer, Eldon	1982	4/3
Correspondence: Spilde, Mary	1995-1997	59/26-33
Correspondence: Warford, Larry	1995-1997	59/34-41
Culinary, Food Service, and Hospitality Program	1966-1971	21/8
Data Use Model	1975-1977	1/29
Dean of Instruction	1966-1971	20/58-60
Dean of Students: Carter, Jack	1981	3/10
Dental Programs	1966-1973	21/9
Director of Personnel	1981-1982	3/5
Electronics	1966-1970	21/10
Electronics: Vogel, Bob	1986-1988	27/12
Ellison, Jim	1984-1985, 1990-1995	7/5, 24/26, 24/28, 24/32, 41/52, 50/30
Email: Miscellaneous	1989	17/36
Employee Relations	1989	29/20
English, Foreign Language, and Speech	1967-1972, 1989-1990	19/13, 21/11
Ethnic Studies	1970-1972	21/12-13
Flight Technology	1967-1974, 1989-1990	19/15-16, 21/14
Forest Technology Program	1966	21/15
From Aspinwall-Lamberts, Julie	1981-1982	2/66, 4/6
From Berry, Bill	1981-1982	3/1
From Colvin, Paul	1981-1983	2/69, 5/7
From Ellison, Jim	1981-1982	2/64, 4/4
From Mansell, Bill	1981-1983	3/2, 5/10
From Piercey, Jim,	1981-1982	2/65
From Schafer, Eldon	1981-1985	2/63, 6/25
From Warford, Larry	1981-1983	2/67, 4/5
From Whittaker, Verne	1981-1983	3/3, 5/11

General Correspondence	1979-1995	9/3, 16/16-17, 24/27, 25/62- 63, 34/32-35, 40/15-19, 48/34
Health and Physical Education	1965-1973, 1989-1990	19/17-18, 21/16
Home Economics	1967-1969	21/17
IMAC	1979-1981	11/24, 26
Incoming	1991-1992	32/27
Industrial Technology	1966-1972	19/19, 21/18- 20
Industrial Technology: Horstrup, Carl	1986-1991	27/7
KLCC	1976-1977	2/10
Library	1966-1972	21/22
Manpower Development Training Act Program	1969-1972	21/23
Mass Communication: Dunne, Jim	1986-1987	27/5
Master Memoranda File	1980-1981	9/2
Mathematics	1966-1973, 1989	19/20, 21/24
Mechanical Technologies	1967-1970	21/25
Mechanics Department	1989-1990	19/21
Media Arts and Technology	1966-1972	21/26-27
Memoranda	1989-1991	18/22, 24/29- 31
Memoranda: Beckley, Carol	1989	17/15
Memoranda: Belcher, Jacquelyn	1988-1989	17/32, 18/21, 18/23
Miscellaneous	1981-1992	3/6, 4/12, 5/36, 17/31, 27/27, 29/57, 32/26, 32/28
Murray, Larry	1984-1985	7/4
Nursing Program	1966-1968	21/28
Office of Community College Services	1992-1993	37/25
Office of Instruction: Correspondence and Reports	1978-1980	2/17
Office of Instruction: From Piercey, Jim	1980-1981	2/43
Office of Instruction: From President Schafer	1980-1981	2/42
Office of Instruction: To President Schafer	1980-1981	2/41
Oregon Education Board	1988-1990	19/28-29
Outside Correspondence	1991-1993	34/36, 35/1
Pearson, Shirley: Email	1987-1988	17/33
Performing Arts	1989-1990	19/22
Piercey, Jim	1984-1985	7/3
Porter, Bill	1983-1987	6/30, 27/10
Rasmussen, Gerald	1981, 1984-1986	8/13, 12/21
Research, Planning, and Evaluation	1986-1987	12/20

Science	1966-1973, 1989-1990	19/24, 21/29
Science: Armstrong, Mabel	1986-1989	27/8
Social Science	1966-1972, 1989-1990	19/25, 21/30
Southern Willamette Private Industry Council	1985	12/24
Study Skills	1967-1973, 1989-1990	19/26, 21/31
Telecommunications and Instructional Support	1991-1992	25/60-61
Telecommunications and Instructional Support: Jim Ellison	1986-1987	27/9
To President Schafer	1981-1985	2/62, 6/24
Training and Development	1988-1990	19/27
Turner, Richard	1985-1986	12/17
Warford, Larry	1984-1986, 1993-1995	6/8, 12/23, 41/53-56, 50/3-6
Weekend/Evening College	1989-1990	19/14

Section F: Curriculum Development Records: 1966–1997

This series documents the development of the general curriculum at Lane Community College, as well as departmental records and specialized projects such as Ed Net, the Evening/Weekend College, and Disabled Student Services.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Added Classes	1990-1992	18/13-14
Additional Sections	1992-1993	38/11
Advanced Standing Proposal	1975	13/16
Assessment and Testing	1995-1997	58/15-16
Assessment In-service	1995-1996	58/17
Associate of Arts Degree	1988	31/16
Broadcast Education	1967	21/49
Budget: Curriculum Development	1994-1995	49/14
Budget: Curriculum Development Requests: Community and Economic Development	1993-1994	41/30
Certificate of Advanced Mastery/Alternative Learning Opportunities Program	1995-1997	58/55-56
Children's Theater	1971-1972	22/26
College/High School Programs	1985-1986	13/17
Communication Skills Project	1970-1971	22/3-4
Creative Job Search Techniques	1967-1970	22/5
Curriculum and Scheduling	1980-1983, 1992-1997	2/29, 5/39, 30/47, 41/65, 50/17, 60/1-2
Curriculum and Scheduling Process: League Responses	1995-1996	60/4-7

Curriculum and Scheduling: Course Evaluation	1996-1997	60/3
Curriculum Approval Committee	1981-1986, 1991-1997	16/5, 36/12, 60/8-11
Curriculum Approval Committee Members	1992-1993	36/11
Curriculum Assessment Position	1996-1997	60/12
Curriculum Development	1992-1997	37/38, 41/64, 57/5, 60/13- 14
Curriculum Development Allocation Committee	1971-1973	23/39
Curriculum Development Guidelines	1969-1972	21/47-48
Curriculum Development Proposals	1980-1981	3/15
Curriculum Development RFP's	1992	36/13
Curriculum Idea Forum	1991	32/29
Curriculum Redesign	1991	25/64
DACUM	1991-1992	40/24
Dental Programs	1972-1974	22/11
Disabled Student Services	1970-1974	22/12
Ed Net	1986-1993	16/30, 20/12, 32/43, 36/63, 40/37
Ed Net: Contracts	1989-1992	36/62
Electronics: Individualized Curriculum	1970	22/13
Evening/Weekend College	1973-1976, 1980-1986	13/18-22
Family and Health Careers	1966-1968	22/14-15
Fire Prevention Technology	1968-1971	22/6
Five-year Planning	1967	22/7
General	1972, 1981-1983	3/16-17, 4/17, 21/46
Independent Study	1978-1980	13/27
Individualized Instruction	1971-1973	22/8
Industrial Technology	1985-1986	13/28
Media Arts and Technology	1969-1970	22/20
Open Entry/Open Exit Program	1970-1972	22/18
Outreach Center Proposals	1974-1978	13/29
Performing Arts: Director Intern Program	1969	22/25
Saturday and Evening Classes: Proposed	1970	22/33
Scheduling	1966	22/34
Science in Your Life Course	1972	22/28-31
Science: Biology	1968	22/27
Screening Tests	1983	14/5
Social Science	n.d.	13/30
Social Science: Economics	1969-1970	22/32
Summer Program: Financial Records	1983	14/2
Summer Term Study	1981-1982	14/1
Supervisory Management Course: Tiffany's Drug Store	1972	22/35
Telecommunications	1976-1985	14/3-4
The Future of Energy	n.d.	13/26

Section G: External Organizations Records: 1977–1997

This section contains records from associations and organizations outside the college. It includes external committees, coalitions, councils, associations, legislative bodies and state boards, meeting records, conferences, publications, membership files, and information from other colleges and universities. There are several files concerning the Lane Transit District, specifically looking at the impacts of having a Lane campus located in downtown Eugene.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
21st Century Schools: Cooperative Education	1992	35/16
21st Century Schools: Cottage Grove and Willamette High School	1991	35/14
21st Century Schools: Hearings	1992	35/15
21st Century Schools: Oregon Consortium	1991-1993	33/33, 35/17
21st Century Schools: Oregon Consortium Members	1992	35/18
21st Century Schools: Oregon School Directory	1992-1993	35/19
21st Century Schools: Organizing America's Choice	1991	35/20
21st Century Schools: Program Planning Committee	1991	35/22
21st Century Schools: Schools in Oregon	1993	35/21
21st Century Schools: Technical Preparation Associate Degree	1992	35/23
A Business View of Educational Reform in Oregon	1993	35/7
A Profile of Students at the University of Oregon	1994	64/55
AACC Convention: 77th Annual	1997	67/12
Access Corporation and Peter Goldmark	1979-1980	14/30
ACCT Annual Convention	1995	67/13
AMA by Satellite: Secretaries Briefings	1993	35/28
American Association for Higher Education	1996-1997	58/2
American Association for Higher Education: Black Caucus	1990	29/41
American Association of Community and Junior Colleges	1984-1989	7/10, 19/9, 19/55
American Association of Community Colleges	1993-1997	41/18, 48/70, 58/3-4
American Association of Community Colleges: Convention	1995-1996	58/5-6
American Association of Community Colleges: Minneapolis, MN	1995 April 22-25	48/71
American Association of Community Colleges: Padi Conference	1991-1994	39/24, 41/19
American Association of Community Colleges: Workforce Network	1994-1995	48/72

American Association of Women in Community and Junior Colleges: Teleconference: The Female Advantage	1991	24/16
American Association of Women in Community Colleges: Directories	1992-1993	35/24
American Association of Women in Community Colleges:: Memberships	1993	35/25
American Association of Women in Community Colleges:: Newsletters	1993	35/26
American Association of Women in Community Colleges:: Oregon Annual Conference	1991	35/27
American College Testing: Student Survey	1995-1997	58/7-8
American Council of Teachers	1989	30/6
American Institute of Banking	1986-1989	17/14
American Management Association	1979-1980	16/40
American Management Association: Secretaries Briefing	1993-1994	49/1
Chair Academy	1993-1994	41/
Chamber of Commerce: Eugene	1991-1993	32/51, 41/38
Chamber of Commerce: Eugene: Board of Directors	1993-1997	41/25, 49/35, 58/57-58
Chamber of Commerce: Eugene: Business Economic Development	1992-1993	41/39
Chamber of Commerce: Eugene: Business Workshop Partnership	1992-1993	41/40
Chamber of Commerce: Eugene: Education Alliance	1993-1994	41/37
Chamber of Commerce: Eugene: Education Alliance Committee	1994-1996	49/36, 59/1
Chamber of Commerce: Eugene: Miscellaneous	1994-1996	49/37, 59/2
Chamber of Commerce: Eugene: Partnership	1991-1992	41/41
Chamber of Commerce: Eugene: Revenue and Taxation Subcommittee	1992-1993	41/42
Chamber of Commerce: Junction City and Harrisburg	1992-1993	43/54
Chamber of Commerce: Springfield	1992-1993	41/43
Chamber of Commerce: Springfield: Board of Directors	1995-1997	59/3-4
Child Care Resource Connection	1996-1997	59/5
CIPS Listing	1992-1993	48/32
City Club of Eugene	1996-1997	59/6
City of Corvallis	1991-1992	41/44
Community College Chairs Conference	1994 February 22-26	49/53
Community College Handbooks	1991-1992	32/18
Community College Vice President's Annual Meeting	1991	32/20
Community Colleges	1991	32/16
Community Development Forums	1991-1992	40/5
Community Economic Stabilization Corporation	1992-1993	40/7
Comprehensive Employment and Training Act	1979-1981	5/30, 16/9

Conference for Community College Transfer Advisors and Counselors	1996 January 12	67/18
Consortium for Community College Development	1996-1997	59/17
Council of Instructional Administrators	1981-1983, 1988-1993	5/32, 25/51, 40/21
Council of Instructional Administrators: Conference	1983-1987	13/7-11
Council of Instructional Administrators: Distance Learning	1995-1997	59/44-45
Council of Instructional Administrators: General	1993-1997	41/59, 50/8, 59/46-48
Council of Instructional Administrators: Meetings	1987-1988, 1993-1997	31/9-10, 41/60-62, 50/9-14, 59/49-56
CSSA Meeting	1996 March 10	67/19
CSSA Summer Meeting	1996 July 25-26	67/20
CSSA Winter Meeting	1996 November 7-8	67/21
Danforth Conference	1973	9/11
Eugene/Springfield: Metropolitan Partnership	1991-1995	32/52, 42/9, 50/38
Exemplary Instructor Nominations: Community College Leadership Programs	1988	29/54
First Interstate Bank of Oregon	1994-1995	51/21
Glaser and Associates, Inc.: Leadership Training and Organizational Development	1995-1996	61/
Glaser and Associates, Inc.: Master of Leadership Communication	1996-1997	61/
Going the Distance: PBS Adult Learning Service	1994-1995	51/35
Goodwill Industries	1995-1996	61/
Great Teachers Conference	1969-1972	22/36
Headstart	1993-1997	42/66, 51/46, 61/55
Human Investment Partnership	1995-1997	61/63-64
Human Investment Partnership: CEO Event	1997 March 7	61/65
Hyundai	1994-1997	51/52, 61/66-67
Idaho Technology Project	1994-1995	51/53
Innovations at Community Colleges	1989	28/14
Kellogg Fellows Directory	1994-1995	55/55
Key Industries	1993-1994	43/56
Lane Cooperative Museum	1979-1983	16/36
Lane Council of Governments	1994-1997	52/17, 62/87-88
Lane Council of Governments: Contract: LCOG/LCC	1992-1994	44/13
Lane Council of Governments: Regional Public Safety Training	1993-1995	43/59, 52/18

Lane Council of Governments: Regional Public Safety Training Coordinating Committee	1993-1994	37/13, 43/58
Lane Council of Governments: Regional Public Safety Training Lane County	1992-1994	43/60
Lane Council of Governments: Regional Public Safety Training Study	1992-1994	43/61
Lane County Citizens for Quality Education	1994	43/62
Lane County Coordinating Council of Community Education and Recreation Agencies	1983	7/11
Lane County Coordinating Council of Community Education and Recreation Agencies: Central Data File	1978-1979	7/12
Lane County Coordinating Council of Community Education and Recreation Agencies: Directory	1983	11/6
Lane County Coordinating Council of Community Education and Recreation Agencies: Miscellaneous	1978-1982	11/7
Lane County Coordinating Council of Community Education and Recreation Agencies: Original Summary of Action	1979-1983	11/5
Lane County Coordinating Council of Community Education and Recreation Agencies: Survey of Physical Activity Facility Use	1981	7/13
Lane County Education Network	1993-1994	43/63
Lane County Extension/LCC	1974	16/37
Lane County Fair	1995-1996	63/1
Lane County Labor Council	1995-1996	63/2
Lane County Literacy	1988	28/39
Lane County Process Model for Professional Technical Education	1992	43/64
Lane County Process Model for Professional Technical Education: Committee	1992	39/22
Lane County Regional: Occupational Skills Contest Survey Responses	1992-1994	43/65
Lane Education Service District	1994-1997	52/19, 63/3-4
Lane Education Service District: Clemons, Marv	1992	37/14
Lane Education Service District: Educational Design Team	1993-1995	44/1, 52/20
Lane Education Service District: Futures Committee	1994-1996	52/21, 63/5
Lane Education Service District: Meetings	1992-1993	37/15
Lane Education Service District: Service District	1993-1994	43/67
Lane Education Service District: Technical Preparation Consortium Associate Degree	1992	37/17
Lane Education Service District: Technical Preparation Consortium Meetings	1990-1993	37/16
Lane Education Service District: Technology Program	1996-1997	63/6

Lane Transit District	1990-1997	52/24, 44/19, 63/11-12
Lane Transit District: Downtown Commission	1992-1993	44/20
Lane Transit District: Environmental Impact	1993-1995	44/21, 63/13
Lane Transit District: Issues in Progress	1992	44/22
Lane Transit District: Miscellaneous	1993-1995	44/23, 52/25
Lane Transit District: Parking at DTC	1993-1994	44/24
Leaders for Change: Leader II Conference	1995	67/27-28
Leaders Reunion: Scottsdale, Arizona	1997 June 26	67/6
Leadership Institute	1995-1996	63/16
Leadership: Democracy in Higher Education	1992	44/14
Leadership: Eugene/Springfield	1991-1997	33/18, 44/15, 52/26, 63/14
Leadership: For Higher Education	1995-1996	63/15
Learner Support Services	1994-1995	52/27
Linfield College	1982, 1988	16/39, 17/7
Linn-Benton Project	1991-1992	44/18
Manufacturing Technology: Kellogg Community College	1994-1995	52/40
Manufacturing Technology: Southwestern Oregon Community College	1995-1996	63/37
Metropolitan Sports Commission	1995-1996	67/32
Modem Based Learning Conference	1994-1995	48/39
Montana State University		67/34
NASPA Western Regional Conference: Kona, HI	1997 January 23-25	67/35
National Advisory Council	1970	23/55
National Alliance of Business	1994-1997	52/52, 63/51
National and Community Service Trust Act	1993-1994	44/41
National Center for Higher Education Management Systems	1995-1996	63/52
National Community Education Association	1991-1992	44/40
National Council for Occupational Education	1995-1997	63/54-55
National Council for Staff and Organizational Development	1994-1995	52/54
National Council for Staff and Organizational Development: Program: Hennessey, Rita VIDEO	1994-1995	52/55
National Council for Staff: Program and Organizational Development	1996-1997	63/56
National Council of Instructional Administrators	1979-1983	5/1
National Council of Instructional Administrators: Active File	1980-1981	5/3
National Council of Instructional Administrators: Financial Statements	1980-1981	5/4
National Council of Instructional Administrators: Inactive File	1980	5/2
National Council of Instructional Administrators: Membership	1979-1980	4/32
National Council of Instructional Administrators: Miscellaneous	1979-1981	5/6
National Council of Instructional Administrators:	1980	5/5

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National Council on Community Services and Continuing Education	1994-1995	52/56
National Council on Community Services and Continuing Education	1995-1997	63/57, 64/1
National Council on Community Services and Continuing Education: Conference	1992-1993	44/42
National/State Organizations, Miscellaneous	1987-1989	20/22
Ninth Annual Summer Institute For Institutional Effectiveness and Student Success	1997 June 21	67/5
Northwest Association of Schools and Colleges, Bellingham: Evaluation	1995 October 16-18	64/5
Northwest Economic Adjustment Initiative	1994-1995	52/59
Northwest Economic Adjustment Initiative: Aviation	1993-1994	44/43
Northwest Economic Adjustment Initiative: Clinton's Workforce Training Initiative	1993	44/44
Northwest Economic Adjustment Initiative: Forest	1993	44/45
Northwest Economic Adjustment Initiative: Funding Update	1993	44/46
Northwest Economic Adjustment Initiative: Priorities Checklist	1993	44/47
Northwest Food Process Association	1994-1995	52/60
Northwest Forest Economic Development Group	1994-1995	52/61
Northwest Policy Center	1995-1997	64/6-7
Office of Community College Services	1990-1991	28/34, 33/30
Office of Community College Services: Capital Outlay	1991-1992	48/40
Office of Community College Services: Carl Perkins Baseline Data	1992	37/23
Office of Community College Services: Community College Guarantee Program	1992	37/24
Office of Community College Services: Dual Credit Class Data	1992	37/26
Office of Community College Services: Oregon's Community College and Education Reform	1992	37/27
Office of Community Services: State Board of Education	1993	44/50
Oregon Advanced Technology Consortium	1992-1994	37/1, 44/51
Oregon Alliance	1987	20/23
Oregon Alliance for Program Improvement	1984-1985	7/8
Oregon Center for Instructional Technology	1991-1992	33/32
Oregon Community College	1993-1994	44/52
Oregon Community College Assessment Committee	1993-1994	53/3
Oregon Community College Association	1981-1983	4/23

Oregon Community College Association	1984-1987, 1991-1997	7/7, 14/33, 28/13, 29/40, 37/20, 44/53- 54, 53/4, 64/13-14
Oregon Community College Association: Child Care Task Force	1991	27/37
Oregon Community College Association: Deans of Instruction	1966-1971	24/4
Oregon Community College Association: Lobbying Strategies	1992-1993	35/5
Oregon Community College Association: Oregon Community Education Association	1991-1994	44/55
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Oregon Consortium	1990	29/49
Oregon Economic Development Department	1991-1997	33/34, 45/3, 53/5, 64/17- 18
Oregon Educational Coordinating Commission	1980-1981	3/9, 4/19, 7/6
Oregon Institute of Technology: Leadership Crisis Research	1995-1996	64/19
Oregon Language Institute of Sueong Gu Taegu	1991	33/35
Oregon Museum Park	1986	16/29
Oregon Option	1994-1995	53/6
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Oregon State Department of Education	1979-1986. 1992-1997	3/7-8, 5/33, 7/17, 10/11, 14/34, 37/22, 45/1, 45/6, 53/13, 64/27- 28
Oregon State Department of Education: Certificate of Advanced Mastery	1993-1994	53/15
Oregon State Department of Education: Executive Summary	1993	53/16
Oregon State Department of Education: Joint Boards Articulation Commission	1993-1994	53/17
Oregon State Department of Education: Measure 5	1990, 1993-1994	53/14
Oregon State Department of Education: Measure 5	1990	37/21
Oregon State Department of Education: Measures and Standards	1993-1994	45/2

Oregon State Department of Education: New Curriculum Coordination Center	1992	29/30
Oregon State Department of Education: Office of Community College Services	1993-1997	53/8-9, 64/24-25
Oregon State Department of Education: Office of Community College Services: Office of Community College Services: Data	1993	64/26
Oregon State Department of Education: Office of Community College Services: Oregon Family Resources Study	1995-1996	64/23
Oregon State Department of Education: Office of Community College Services: Privacy Rights and Information Reporting	1994-1995	53/11
Oregon State Department of Education: Office of Community College Services: Profile	1993-1994	53/12
Oregon State Department of Education: Office of Community College Services: Stakeholders Meeting	1994	53/10
Oregon State Department of Education: Office of Professional Technical Education	1994-1995	53/18
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Oregon State System of Higher Education: Foreign Language Requirements	1995	64/31
Oregon State University	1987, 1991	29/67, 30/8
Oregon State University Community College EdD	1991-1993	45/7
Oregon State University: Community College Education Task Force	1994-1997	53/22, 64/32
Oregon Survey Research Laboratory Public Perception Survey	1996	64/33
Oregon Telecommunications Consortium	1978-1981, 1984	8/2
Oregon: Regional Coordinators: Deans' Meetings	1992-1993	37/28
Oregon: Regional Coordinators: Deans' Outcomes Health Occupations	1992	37/29
Oregon: Regional Coordinators: Deans' TPAD Concept Paper	1992	37/30
Oregon's Opportunity: Turning the New Economy Our Way	1993-1994	45/4
Overseas Educational Advisor Training Program: Oregon	1994-1995	53/26
Pacific Northwest: Economic Region	1992-1993	45/12
Peace Health	1995-1996	64/39
Prejudice Reduction Leaders Institute: Eugene, OR	1996 July 18-20	67/38
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Private Industry Council	1982-1985	7/14
Public Broadcasting Service: Adult Learning Services	1994-1995	48/45
Publication: Design Feasibility Study	n.d.	8/6
Publication: Focus on Productivity: Volumes 2-4	1981	29/7
Publication: Inquiry (University of Oregon)	1983	5/23
Publication: Oregon State Advisory Council	1981	6/21
Publication: Seattle Community College: Occupational Education Handbook	1971	6/20
Publication: The Community College, We Mean Business	1983	8/7
Regional Coordinators: Professional Technical Deans' Meetings	1993-1994	45/38
Regional Coordinators: Professional Technical Deans' Meetings	1994-1995	53/45
Rotary Club	1996-1997	65/15
Rotary Club: Eugene	1992-1993	45/55
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Rotary Club: Springfield	1993-1994	45/54
San Francisco Humanities Conference	1981	3/38
Sante Fe Community College Student Services Building	1995 January 4	67/41
Seaside Health Promotion Foundation	1993-1994	45/64
Seaside Health Promotion Foundation Conference: Keizer, OR	1995 June 26-30	49/54
Secondary Wood Products Training System	1995-1996	65/22
Seminars: Area Manpower Institute for the Development of Staff	1971	22/37
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Sony	1995-1996	65/28
Southern Willamette Private Industry Council	1995-1997	65/29-30
Southern Willamette Research Corridor	1996-1997	65/31
Springfield 2000	1992-1995	46/18, 54/7
Springfield Chamber of Commerce: Board of Directors	1994-1995	49/38
Springfield Chamber of Commerce: Financial Statements	1993-1995	49/39
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STARTech	1995-1997	65/33-34
State of Oregon: Legislative Assembly	1994-1995	53/21
State of Oregon: Office of Educational Policy and Planning: Revised Administrative Rule	1992-1993	53/20
State System	1991	34/21
Statewide Telecommunications Consortium	1976-1979	8/3
Summer Leadership Institute: Technology and the Leader's Role	1995	67/14
Symantec	1995-1997	66/9-10
Systems Thinking Conference	1996 October 2-4	67/44

Systems Thinking In Action Conference	1996 October 1-4	67/43
Teachers Standards and Practices Commission	1993-1994	46/33
The Learning Paradigm Conference: San Diego, CA	1997 January 11-14	67/29
The New Tribalism by Dave Frohmayer	1996 October 28	67/36
Town Club Meeting	1983	16/10
Trend College	1994-1995	54/28
Twenty First Century: Hearings	1994-1995	54/31
U.S. Dept of Education	1996	67/45
United Way	1992-1993	46/56
University of Oregon	1981-1983	8/19
University of Oregon/Portland Community College: Retrenchment Instructional Branch	1991-1993	39/15
University of Oregon: Adjunct Papers	1993-1994	46/57
University of Oregon: Associate of Arts Transfer Degree	1991-1994	46/58
University of Oregon: Block Transfer Agreement	1989	30/11
University of Oregon: Cooperative Education 21st Century	1992	39/18
University of Oregon: FIPSE Proposal	1989	30/9
University of Oregon: General	1991-1992	39/14
University of Oregon: Lane Community College Cooperation	1992-1993	46/60
University of Oregon: Lind, Curt	1992-1993	46/59
University of Oregon: Meetings	1992-1993	39/17
University of Oregon: Program Reduction Procedure	1992-1993	39/16
University of Oregon: Strategic Plan	1992	30/12
US Bank: Branch Managers Competencies	1994-1995	54/33
WESTCOM Productions: Wray, John	1991-1992	47/5
Western Center for Community College Professional Development	1995-1996	66/34
Western Center: Leadership Institute	1991-1992	47/6
Western Interstate Commission for Higher Education	1994-1995	54/39
Willamette High School	1993-1994	47/8
Willamette University: Speech Contest	1988	30/10
Willamette Valley Resources	1993-1994	47/9
Willamette Valley's Future	1994-1995	54/42
Wireless Network: ITFS/USA Wireless	1992-1994	47/11
Women on the Move Conference	1995-1997	67/7-9
Workforce Regional Forum: Oregon/Washington	1992-1993	47/17-18
Workforce Security Act	1993-1994	47/15
World Class Work Skills Institute	1991	34/29

Section H: Financial and Accounting Records: 1966–1997

These records generally consist of budget planning materials, proposed reductions, and capital outlay records. In addition to files containing copies of grant applications and

contracts for KLCC, Carl Perkins grants, vocational education funding, and workforce quality investment grants, this section contains financial records for individual departments and FTE costs.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
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Budget: Program Adjustments	1995-1996	58/31
Budget: Project Budget Requests	1995-1996	58/32
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Budget: Survey: Evening	1994-1995	67/3
Budget: Transfers	1994-1995	49/23
Budget: Transfers by Code	1994-1995	48/5
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Fees and Refund Requests	1991	26/22
Financial Aid: Audit	1966-1967	21/42
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Foundation: Budget/Financial	1994-1995	51/27
FTE: Cost	1987-1995	36/67, 37/37, 42/57-59, 51/31
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FTE: Direct Instructional Costs: Corrections	1991-1992	48/35
General Fund Requests: Capital Outlay	1992-1993	48/37
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Income Credit Program: Carry-over	1989-1991	18/28, 32
Supplemental Budget	1991-1992	48/53
Supplemental Budget: Capital Equipment	1990-1992	48/54
Academic and Talent Scholarship	1986	16/32
Additional Classified Time Sheet Funds	1994-1995	57/1
ARPA Fund: Manufacturing Education Project: General	1992-1993	49/3
Ballot Measure # 5	1991	32/1

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Budget Subcommittee	1987-1988	20/46
Budget Subcommittee: Information Notebook	1989	20/45
Budget: Academic and College Planning	1975	1/28
Budget: Additional Section Dollars	1994-1995	49/11
Budget: Additional Section Dollars: Working File	1993-1994	41/28
Budget: Calendar	1992-1993	48/18
Budget: Capital Equipment Fund	1988	20/6
Budget: Capital Outlay	1986-1987, 1993-1995	20/7, 41/29, 49/13
Budget: Change Requests	1990-1991, 1994-1995	32/3, 48/1
Budget: Classroom Furnishings	1991-1992	35/30
Budget: Closing	1990-1991	18/27
Budget: College High/Technical Preparation	1990-1991	18/26
Budget: Criteria	1992-1993	48/20
Budget: Development	1993-1994	41/31
Budget: Development or Criteria	1994-1995	49/15
Budget: Efficiencies	1994-1995	49/16
Budget: Expenditures	1994-1995	49/17
Budget: Extra Sections	1992-1995	48/8
Budget: Function Listing	1993-1994	41/32
Budget: General	1992-1994	26/12, 41/33
Budget: ICP Worksheets	1993-1994	48/22
Budget: Information	1990-1991	32/4
Budget: Instructional Branch	1989-1991	18/29
Budget: Levy Information	1991-1992	39/40
Budget: Meetings	1991	26/10
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Budget: Net Working Capital	1994-1995	49/18
Budget: New Activities	1990	29/33
Budget: Planning	1991-1995	26/11, 27/25- 26, 48/23
Budget: Planning Materials	1990-1991	31/17, 32/5
Budget: Planning Meetings	1993-1994	48/21
Budget: Position Budget Report	1992-1994	48/24-25
Budget: Preparation Process	1994-1995	49/19
Budget: Program Adjustments	1994-1995	48/2
Budget: Project Budget Requests	1994-1995	49/20
Budget: Proposed Budget	1994-1995	49/21
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Budget: Reduction: Faculty	1989-1990	25/42
Budget: Reduction: Ideas	1990-1990	39/42
Budget: Reduction: Information	1993-1994	41/34
Budget: Reduction: Materials	1992-1993	35/29

Budget: Reduction: Production Model	1988-1989	17/24
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Capital Equipment	1991-1992	48/29
Capital Outlay	1989-1995	18/8, 18/24, 18/31, 18/33, 38/8-9, 48/30, 57/4
Capital Outlay: Request	1993-1994	48/31
Grant and Contract Files: Airway Science	1991-1992	39/34
Grant and Contract Files: Block Grant Task Force	1995-1996	58/21
Grant and Contract Files: Block Grants	1995-1996	58/20
Grant and Contract Files: Carl Perkins	1992-1997	38/6, 51/42, 61/53
Grant and Contract Files: Carl Perkins: Annual Report	1991-1993	38/5, 7
Grant and Contract Files: Cooperative Agreements	1993-1997	41/50, 51/38, 59/23
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Grant and Contract Files: D and H	1990-1991	37/45
Grant and Contract Files: Diesel Technology	1989	19/47
Grant and Contract Files: Eldon Shafer Endowment for Innovation	1988	28/17
Grant and Contract Files: Federal Mediation and Conciliation - Services Grant Program	1994-1995	51/39
Grant and Contract Files: FIPSE	1986-1989	18/19
Grant and Contract Files: FIPSE: Applied Learning and Research Center	1988-1989	18/18
Grant and Contract Files: FIPSE: Curriculum Validation and Career Planning Software	1988-1989	18/17
Grant and Contract Files: Fred Meyer Charitable Trust	undated	19/48
Grant and Contract Files: Gender Equity in Professional Technical Education	1993	42/61
Grant and Contract Files: General	1993-1995	42/64, 51/40
Grant and Contract Files: Grant Cadre	1986	16/31
Grant and Contract Files: Grant Development Proposal	1988	19/49
Grant and Contract Files: KLCC	1974-1977	2/1, 12
Grant and Contract Files: Lamasters, Sarah	1992, 1994-1995	36/41, 51/41
Grant and Contract Files: Meetings	1992	36/42
Grant and Contract Files: Miscellaneous	1987-1989	19/46
Grant and Contract Files: National Science Foundation	1995-1996	61/52
Grant and Contract Files: National Telecommunications and Information Administration	1993-1994	44/48
Grant and Contract Files: NSF Comprehensive Curriculum Development	1990	19/50

Grant and Contract Files: OSHA	1990-1991	36/43
Grant and Contract Files: Pro Tech	1991-1993	38/3-4
Grant and Contract Files: Public Contract and Purchasing	1991-1992	36/45
Grant and Contract Files: Revised Grant Proposals	1992	36/44
Grant and Contract Files: Staff Development	1993-1994	46/21
Grant and Contract Files: Title III	1989	29/45
Grant and Contract Files: Title III: Belcher, Jacqu	1986	29/27
Grant and Contract Files: Title III: Project	1991-1992	34/25
Grant and Contract Files: Title III: Proposals	1986-1988	28/44
Grant and Contract Files: Undergraduate Instruction Improvement Program	1972	21/45
Grant and Contract Files: US Bancorp Funding Proposal	1982	5/37
Grant and Contract Files: Vocational Education	1988-1992	19/51, 37/42-44
Grant and Contract Files: Vocational Education Basic	1989-1991	37/46-49, 38/1-2
Grant and Contract Files: Vocational Education Improvement Requests	1987-1988	19/52
Grant and Contract Files: Vocational Education Program Improvement	1989-1990	42/65
Grant and Contract Files: Vocational Program Improvement Grant Application	1988	18/11
Grant and Contract Files: Wayne Shields Endowment	1988	28/18
Grant and Contract Files: Workforce Quality: Investment Grants	1993-1995	47/13, 54/45
Grant and Contract Files: Workplace Literacy: Draft	1988	19/53
Grant: Education Staff Development	1993-1995	66/48
Grants	1996-1997	61/51
Lottery Expenditures	1992-1993	48/10
SIP/8523 and other	1994-1995	48/13
Visa	1989-1994	48/12

Section I: Internal Department Records: 1968–1997

This section includes records from Lane Community College departments. There are several files from the College High/Technical Preparation, Adult Basic and Secondary Education, Continuing Education, opening of the Downtown Center, Flight Technology, Florence and Cottage Grove Centers, Institutional Advancement, and KLCC (including early files from 1968). Also included are files from the Chicano and Native American Affairs Center, Black Studies Program, Fast Forward Program, and Women's Programs.

Description

Dates

Box/Folder

Admissions	1995-1997	57/27-28
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Adult Basic and Secondary Education: Downtown Center	1991-1992	39/30
Adult Basic and Secondary Education: GED	1994-1995	48/67
Adult Basic and Secondary Education: LEAP	1991-1992	39/28
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Adult Basic and Secondary Education: Leap: Simon, Michael	1996-1997	57/33
Adult Basic and Secondary Education: Relocation of LEAP Program from DTC to Main Campus	1991-1992	39/29
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Advanced Technology Education Center	1996-1997	57/35
Advanced Technology Education Center:	1993	36/51
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Applied Learning Research Center	1988-1989	24/24
Art and Applied Design	1980-1983, 1992-1997	2/19, 2/47, 3/25, 4/30, 30/28, 41/20, 49/4, 58/12-13
Arts and Communications: General	1994-1995	49/5
ASLCC Childcare	1992	36/54
Assorted Training Programs	1981-1982	14/6
Athletics	1996-1997	58/18
Auto Technology: Comprehensive Faculty Evaluation	1991-1992	25/59
Aviation Maintenance Technology Program	1992-1993	39/37
Aviation Maintenance Technology Program: Educational Specifications	1992	26/1
Aviation Maintenance Technology Program: Facility Report	1992	25/65
Aviation Maintenance Technology Program: Saudi Arabian Airlines	1982-1983	10/10, 16/38
Aviation Maintenance Technology Program: Technician Program	1992-1993	39/36
Black Studies Program	1969-1971	21/3-4, 22/9
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Business Administration	1996-1997	58/40

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Business Technologies	1996-1997	58/48
Career and Work Information Center	1995-1997	58/52-54
CCID: Lane's Strategic Learning Initiative: The Learning Paradigm National Conference	1997	67/4
Chicano and Native American Affairs Center	1972	22/48
Collective Bargaining: Faculty Bargaining: Restricted	1995-1997	59/8-9
Collective Bargaining: General: Restricted		59/10
College Development Project	1982	16/48
College High Program	1988	29/39
College High/Technical Preparation	1992-1997	30/30, 49/47, 54/16, 59/11- 12
College High/Technical Preparation: 2+2	1992-1995	40/2, 41/46, 54/17
College High/Technical Preparation: Associate Degree Program	1994-1995	54/18
College High/Technical Preparation: Degree Program: Developing a Higher Performing Workforce	1992-1993	46/34
Community Learning Centers	1994-1995	49/50
Computer Information Technology	1992-1995	30/31, 41/48, 48/41, 49/52
Computer Services	1986	25/48
Continuing Education	1990-1993	32/22, 40/10- 12
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Continuing Education: Community Service Areas	1991-1992	40/13
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Continuing Education: Job Descriptions and Postings	1994-1995	49/56
Continuing Education: Kracht, Shannon	1994-1995	49/60
Continuing Education: Lamb, Debra: Job Description Material	1995-1996	59/20
Continuing Education: Miscellaneous	1994-1996	49/57, 59/21
Continuing Education: Outreach Classes	1994-1995	49/58
Continuing Education: Paramedic Instructor Job Description	1994-1995	49/59
Continuing Education: Reclassification Data	1991-1992	32/23
Continuing Education: Woodworking Cabinet/Furniture Making Program	1995-1996	59/22

Cooperative Education	1995-1997	59/24-25
Cooperative Work Experience	1980-1983, 1992-1995	2/34, 3/28, 4/25, 30/32, 40/14, 41/51, 50/2
Cottage Grove	1995-1997	59/42-43
Cottage Grove Center	1990-1995	40/20, 41/57, 50/7
Counseling Department	1992-1997	30/33, 50/15, 59/57-58
Counseling Department: Community Center for Family Counseling	1978-1979	6/4
Court Reporting Class	1984	8/5
Culinary, Food Service, and Hospitality Program	1995-1997	59/60-61
Deans' Meeting	1980	16/11
Deans' Meeting: Suggested Topics	1980	16/12
Degree Program Outlines	1984-1985	13/14
Degree Program Outlines: Associate of Applied Science Degree	1986	13/15
Degree Requirement Review	1991	36/15
Dental Programs	1972-1973	20/56
Departmental Major Accomplishments	1983	9/15
Departmental Planning Packet	1988-1990	19/4-5
Diesel Truck Driving School	1995-1997	60/17-18
Disability Services	1996-1997	60/19
Distance Learning	1992-1997	40/25, 50/21, 60/20-21
Distance Learning: Telecourses	1982-1983, 1992-1995	5/40, 31/1, 46/37, 50/22
Division Chair: Advanced Technology Division	1996-1997	60/24
Downtown Center	1976-1977, 1980-1983, 1991-1997	5/26, 10/16, 40/30, 42/1, 50/24, 60/25
Downtown Center: Vitalization Study	1992-1993	40/31
Downtown Parking	1990-1994	32/38, 40/27- 28, 42/2, 50/26
Downtown Parking: Lane Transit District Station	1994-1995	50/25
Electronics	1980-1983, 1992-1995	2/49, 3/40, 5/25, 30/34, 40/42, 50/29
Emergency Medical Technician	1990-1997	40/43-45, 42/5, 50/31, 60/30-31
English as a Second Language	1995-1996	61/2
English as a Second Language: Buzzard, Allen: Taiwan/Oregon Exchange	1991	32/9
English as a Second Language: Intensive English Language Program Institute	1992-1994	43/33-34

English, Foreign Language, and Speech	1992-1997	30/35, 42/6, 50/34, 61/3-4
Faculty: Job Description Responses	1995-1996	61/6
Faculty: Professional Development	1995-1997	61/8-9
Faculty: Vacancies Responses	1995-1997	61/7
Family and Health Careers	1986-1988, 1992-1997	25/46, 30/36, 42/33, 51/10- 11, 61/10-11
Family and Health Careers: Early Childhood Education Program: Report	1995-1996	61/12
Farm Implements Program	19,791,981	10/9
Fast Forward	1994-1997	51/12, 61/13- 14
Fast Forward: Foundation	1993-1996	67/22
Financial Aid	1991-1993	42/47
Financial Aid	1994-1997	51/17, 61/20- 21
Financial Aid: Application: Non Credit	1994-1995	51/18
Financial Aid: Budget		61/22-23
Five-year Facilities Plan	1988, 1990	26/21, 27/28
Flight Technology	1980-1983	2/50, 5/24
Flight Technology	1991-1997	33/4, 36/3, 42/48-49, 51/23, 61/27- 28
Flight Technology: ENNI Program	1987	29/62
Flight Technology: Fishwick, Greg	1995-1996	61/26
Flight Technology: Hagberg, Terry	1984-1989	25/35
Flight Technology: Lease Agreement	1983, 1989	16/33, 28/2
Florence Center	1991-1997	42/50, 51/24, 61/29-30
Florence Center: Cost Analysis	1970-1971	21/37
Florence Center: Facilities	1992-1996	42/51-52, 61/31
Florence Center: Land Donations	1991-1992	42/53
Florence Center: Licensed Practical Nursing Program	1974	22/19
Florence Center: Siuslaw Skills Center	1980-1983, 1990-1991	2/20, 5/13, 42/54
Forest Program	1992-1993	42/55
Health and Physical Education	1980-1982, 1989-1997	2/25, 2/52, 3/37, 20/19, 30/38-39, 42/67, 51/47, 61/56-57
Health and Physical Education: Fitness Center	1993-1994	51/48
Health and Physical Education: Loveys, Fred	1986-1990	27/6
Health and Physical Education: Summer Sports Program	1973	22/16

Health Occupations	1980-1983, 1992-1993	2/26, 2/51,3/36, 5/21, 30/37
Health Services	1994-1995	51/49
Home Economics	1980-1988	2/27, 2/53, 3/39, 5/20, 25/45
Honors Program Events	1987	30/4
Industrial Technology	1992-1997	30/40, 42/69, 51/54, 62/1-2
Industrial Technology: Auto Technology	1993	43/1
Industrial Technology: Auto Technology	1996-1997	62/3
Industrial Technology: Cabinet Making	1993-1996	43/2, 62/4
Industrial Technology: Cabinet Making: In-service	1993-1994	43/3
Industrial Technology: Curriculum: Heavy Equipment Operator Program	1972	22/17
Industrial Technology: PET Project	1972-1973	23/6
Industrial Technology: Welding	1996-1997	62/5
Information Technology: Bleed, Ron	1994	58/19
Institutional Advancement	1988, 1991-1997	28/19, 33/9, 43/4-6, 43/8- 10, 51/57, 62/8-9
Institutional Advancement: History	1995-1996	62/10
Institutional Advancement: History LCC	1992-1993	43/7
Institutional Advancement: Production Schedule	1992-1993	43/11
Institutional Advancement: Reorganization	1991-1993	43/12-13
Institutional Advancement: Resource Development	1991-1994	43/14
Instructional Departments: Mission Statements	1989-1990	24/33
Instructional Technology Support Services	1995-1997	62/55-56
Instructional Technology Support Services: Initiative	1995-1996	62/57
Instructional Technology Support Services: Proposal Form	1995-1996	62/58
Instructional Technology Support Services: Technology Proposals	1995	62/59
Instructional Technology: Initiative	1994-1995	51/82, 57/9
Instructional Technology: Proposal Form	1994-1995	52/1
Instructional Technology: Proposals	1995 Spring	52/2
Investment Opportunities Program	1992-1993	43/40
KLCC	1968-1974, 1991-1997	21/21, 28/25, 33/13, 43/55, 52/14, 62/79- 80
KLCC: Academic and College Planning: Report	1975	1/8
KLCC: Complaints and Compliments	1974-1975	1/38
KLCC: Correspondence	1977	2/6
KLCC: Correspondence: Miscellaneous	1975-1977	2/5

KLCC: Department Meetings	1976	1/39
KLCC: Elliott, John	1974-1977	1/34
KLCC: FCC Attorney	1974-1977	2/2
KLCC: Hopkinson, Mike: Memoranda	1977	1/36
KLCC: Lichty, Tom	1975-1976	2/9
KLCC: Maintenance	1976	2/8
KLCC: Materials from Rasmussen Files	1977-1978	2/13
KLCC: Oregon Educational and Public Broadcasting Service	1983-1986	10/30-31, 11/4
KLCC: Oregon Educational and Public Broadcasting Service: LCC	1984	11/2
KLCC: Oregon Educational and Public Broadcasting Service: Miscellaneous	1985-1986	11/3
KLCC: Oregon Educational and Public Broadcasting Service: Reports	1981-1982	11/1
KLCC: Personnel	1973-1976	1/37
KLCC: Reclassification of Jobs Screening	1974-1977	2/7
KLCC: Reports	1970-1975	2/14
KLCC: Statements, Policy, Proposals	1976	2/11
KLCC: Students CWE	1977	1/35
KLCC: Working File	1977	1/33
Lane Departments	1991-1992	35/2
Language Arts	1980-1983	2/28, 2/55, 4/1, 5/19
Learning Center	1991-1992	33/22
Library	1980-1982, 1992-1997	2/30, 3/14,30/41, 52/32, 63/24- 25
Licensed Practical Nursing Program	1981-1983	3/35, 5/16
Licensed Practical Nursing Program: Accreditation	1966-1968, 1973	22/21-22
Licensed Practical Nursing Program: Practicum	1966-1967	22/23
Licensed Practical Nursing Program: Practicum: Memorandum of Agreement Between Lane and Sacred Heart Hospital	1965-1967	22/24
Marketing	1984, 1987-1989	6/13, 24/6
Mass Communication	1980-1983	2/56, 3/33, 5/17
Math and Science Department: Proposal	1983-1984	10/14
Mathematics	1980-1983, 1992-1997	2/24, 2/57, 3/34, 5/18, 30/43, 52/44, 63/39-40
Mathematics: Goals and Objectives	1983-1984	6/17
Mathematics: Resource Center Director	1994-1995	52/45
Mechanical Technologies	1992-1997	30/44, 44/36, 52/46, 63/41- 42

Mechanical Technologies: Automotive Technology	1994-1997	52/47, 63/43-44
Mechanical Technologies: Aviation Maintenance Technician Program	1990-1995	44/35, 52/49
Mechanical Technologies: Aviation Maintenance: Ground Breaking Ceremony	1994	52/48
Mechanical Technologies: Leadership Mechanics Department	1996-1997 1980-1983	63/45 2/23, 2/58,3/22, 5/15
Mechanics Department: Kotsakis, Ted	1986-1989	27/31
Media	1995-1997	63/46-47
Media Arts and Technology	1992-1997	30/42, 63/48-49
Media Commission	1967-1972	23/53-54
Media Services	1981-1983	3/13, 4/13
Media Services: Production	1982-1983, 1992-1993	4/14, 30/45
Networking for Youth	1996-1997	64/4
Off-campus Programs	1969	1/27
Off-campus Programs: Thrash, Patricia	1991-1992	33/38
Performing Arts	1973-1975, 1977-1979, 1981-1983	2/22, 2/59, 5/14, 5/27, 25/47, 30/46, 45/15, 48/46, 53/32, 64/40-41
Personnel	1985	15/1
Personnel: Department Chair: Evaluation Tool	1988	20/26
Personnel: Department Chair: Level Criteria	1988	20/27
Personnel: Faculty Workload	1979-1987	15/3
Personnel: Hiring	1987-1989	20/24
Personnel: In-service	1988-1989	20/29
Personnel: Lay-off Notices	1988	20/30
Personnel: Lay-offs	1985-1986	15/2
Personnel: Placement	1981-1988	20/32
Personnel: Position Reclassification	1989	20/36
Personnel: Position Review	1988	20/33
Personnel: Professional Leave	1987-1989	20/34-35
Personnel: Rizzi, Rachel	1988	20/37
Personnel: Salary Review	1987	20/25
Personnel: Working Agreement	1988-1989	20/38
Presentation: Lambert, Julie: College Transfer Students	1977	1/12
Printing and Graphics	1968	23/7
Professional/Technical Liaison	1996-1997	64/52
Professional/Technical Program	1993-1996	45/29, 53/43, 64/51
Professional/Technical Teacher Education Project	1992-1993	37/4
Professional/Technical: Council	1993-1995	45/28, 53/41

Professional/Technical: Course Numbering	1991-1995	37/3, 45/27, 53/42
Real Estate Program	1980-1982	2/32, 3/27
Recreational Sports Activities	1995-1996	64/56
Retired and Senior Volunteer Program	1995-1997	65/11-12
Science	1980-1983, 1992-1997	2/21, 2/54, 3/23, 5/12, 30/48-49, 45/63, 54/1, 65/19-20
Science and Mathematics	1995-1996	65/21
Senior Companion Program	1981-1982, 1996-1997	3/31, 65/24
Social Science	1980-1983, 1992-1997	2/60, 3/24, 5/29, 30/50, 46/6, 54/3, 65/26-27
Student Activities	1995-1997	65/40-41
Student Government	1980, 1982-1983	4/27
Student Government: ASLCC	1989	30/2
Student Services	1992-1997	46/27, 54/11, 65/44
Student Services: Directors	1984-1985	6/3
Student Services: Directors Retreat	1995-1996	65/46-47
Student Services: Directors: Personnel	1981-1982	3/11
Student Services: Goals	1996-1997	65/49
Student Services: Personnel	1982-1983	4/9
Student Services: Rap Group	1995-1996	65/48
Recommendations		
Student Services: Vice Presidential Candidates	1992-1993	46/26
Student Success Conference	1993	36/31
Student Support Activities	1995-1997	66/3-4
Student Work Program	1996-1997	66/49
Study Skills	1981-1983, 1992-1993	4/2, 5/28, 30/51
Study Skills: John, Pat	1994-1995	54/13
Substance Abuse Prevention	1996-1997	66/7
Technical Preparation	1995-1996	66/13
Technical Preparation: Associate Degree	1995-1996	66/14
Technical Preparation: Liaison: Restricted	1995-1996	66/15
Technology	1995-1997	66/16-17
Telecommunications	1989-1990	24/10
Telecommunications	1994-1995	54/22
Tutoring	1995-1997	66/25-26
Vice President/President Retreat	1994	54/34-35
VIP Luncheon	1991-1992	47/2
VIP Luncheon Information	1991-1992	47/3
Weekend/Evening College Program	1988-1993	19/54, 24/13, 25/49, 25/56- 57, 31/3
Weekend/Evening College Program:	1987	20/13

Administrator's Log		
Women's Program	1987, 1996-1997	66/36, 29/65
Women's Programs and Events	1984-1985	8/1
Women's Workshop: Alumni Lists	1973-1977	1/3
Women's Workshop: Contact with Alumni	1976	1/6
Women's Workshop: Intake Forms	1975-1977	1/5
Women's Workshop: Program Evaluations	1974-1977	1/4

Section J: International Education Files: 1980–1997

In the early 1990s, the college explored establishing an exchange program with various international universities. This series contains information about AIFS; the student exchange program with Mexico, London, China, Costa Rica, Republic of Georgia, Japan; the establishment of an international community college by the League for Innovation; and the faculty exchange program. Other collections in the Archives contain more information about international education; they can be found in the Instruction and Student Services Records, 1994-2004; Student Services Office (Robert Marshall) Records, 1965-2000 (A-048); President's Office (Jerry Moskus) Records, 1964-2004 (A-053); President's Office (Richard M. Turner) Records, 1985-1988 (A-039); and Eldon G. Schafer Papers, 1950-1986 (M-001). A guide can be found in A Topical Guide - Diversity Records; inventories are available in the Archives.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
American Institute For Foreign Study	1989-1990	27/41, 29/50
American Institute For Foreign Study: Bloomsbury Program	1990	28/43
American Institute For Foreign Study: Contracts	1989-1990	28/1
American Institute For Foreign Study: Expenditures	1989-1990	24/23, 27/42
American Institute For Foreign Study: Kensington Programs: Recruitment and Support	undated	27/38
American Institute For Foreign Study: London Orientation	1989	27/40
American Institute For Foreign Study: London Study Program	1988-1990	24/18, 27/39, 27/50-53
American Institute For Foreign Study: London Study Program Meeting	1988	27/47-48
American Institute For Foreign Study: Recruitment	1989-1990	26/8
American Institute For Foreign Study: Spring Term	1991	26/7
American Institute For Foreign Study: Student Contracts	1989-1990	27/49
American Institute For Foreign Study: Workshop	1988	17/13
Chinese Exchange Program	1986	16/8
Educational Exchange: Mexico	1995-1996	60/27
Exchange Students	1986-1987	20/14
Fire Fighters Training: Students from Costa Rica	1989	24/19

International Community College	1995-1997	62/60-61
International Community College: Materials	1995	67/25
International Community College: Task Force	1994-1996	52/5, 62/62
International Education	1980, 1986, 1990	3/18, 13/25, 28/42
International Education Commission	1985-1986	16/45
International Education Committee	1989-1990	26/17
International Exchange: Faculty (Sister City)	1989	26/19
International Exchange: Irkutsk	1990-1991	26/18
International Institute for Leaders	1994-1995	52/6
International Services: Payroll	1994-1995	66/44
International Student Exchange Program: Republic of Georgia	1995-1997	62/64-65
International Student: Intercultural Committee	1995-1996	62/63
Kawada Industries: Flight Training for Japanese Students	1988	24/25
Lane/Edmunds Japanese Venture	1989	29/48
Lane/Nagasaki Wesleyan Junior College Exchange Program	1983-1987	13/23-24
Le Petit Adret	1988	18/16
Nagasaki Wesleyan Junior College/Lane Exchange Program	1984-1986	10/18

Section K: League for Innovation Records: 1977–1996

The primary focus of these League records is business development. Larry Warford was very involved in the League, specifically, how Lane could train workers and assist the development of strong businesses. Of special interest in these files is the information about the Workforce 2000 conference.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Alliance	1993-1994	54/47
Alliance for Business and Industry Services	1990-1992	55/20
Art Competition	1992-1994	54/48-50
Award Information	1993-1994	55/51
Benchmarking Project	1992-1993	54/51
Board Meeting/Critical Issues Conference: Miami, FL	1991-1992	56/10
Board Meeting: Eugene, OR	1993	55/25
Board Meeting: Expense of Hosting	1993	55/23
Board Meeting: Miami, FL	1992	56/11
Business and Industries Network	1994-1995	54/52, 55/7
Business and Industries Network: Cedar Rapids, IA	1995	54/53
Business and Industries Network: Eugene, OR	1993	55/2-3
Business and Industries Network: General	1992, 1994	54/56, 55/6
Business and Industries Network: Institute	1992	55/8

Business and Industries Network: Meeting: Dayton, OH	1994	54/55
Business and Industries Network: Pep Survey	1994	55/9
Business and Industries Network: Pre- conference Workshop	1994-1995	56/37
Business and Industries Network: Rome Project	1993	55/4
Business and Industries Network: Staff Development Institute Responses	1993	55/10
Business and Industries Network: Survey Presentation	1994	54/54, 55/11
Business and Industries Network: Surveys	1993	55/1
Business and Industries Network: Workforce Training Policy Development	1993	55/12
Business and Industry Alliance Task Force Management	1992	55/18
Business and Industry Forum	1992	56/15
Calendar of Events	1994	55/27
Catalyst	1994-1995	55/26
CD-1 Project	1992	55/28
Community College Business and Industry Alliance	1992	55/19
Community College Consortium: Proposal Connections	1994 1994	55/30 55/29
Contract Training Net	1991-1992	56/7
Correspondence	1991-1995	55/31-34
Critical Thinking Project	1995	55/35
Distance Learning	1992-1994	55/36
Executive Leadership Institute	1992-1993	55/37
Faculty Use of Technology Survey	1993-1994	55/43
Fall Board Meeting	1993-1994	55/13-14, 16
Fall Board Meeting: Dayton, OH	1992	55/15
Fall Board Meeting: Delta College, University Center, MI	1991	55/17
FLPSE	1992-1993	55/44
General	1991-1995	55/48-49
Grant and Contract Files: Workforce 2000 II: Preparation Guides	1991-1993	36/46
Highlights	1991-1995	55/45
Hitachi Foundation	1991-1993	55/46
Innovative Partnership	1991-1992	55/53
Innovator of the Year	1988-1994	55/38-42, 47, 50, 52
Input	1994-1995	55/54
Leadership 2000	1993	56/3
Leadership 2000: Presentation: Gataveckas, Kris	1995	56/4
Leadership 2000: San Diego, CA	1994	56/2
Leadership 2000: San Francisco, CA	1995	56/1
Leadership 2000: Washington D.C.	1993	56/5
Leadership Abstracts Manuscript Tips	1992-1995	55/57

Leadership Diversity	1994	56/6
League for Innovation	1977-1980, 1983-1986, 1990-1992	5/34, 7/9, 17/3, 33/19- 20, 37/18
League for Innovation/AARP Meeting	1989	24/14
Legal Costs Survey	1991-1992	55/56
Literary Art Steering Committee	1992-1994	56/8
Meeting Folder	1993	55/24
Meeting: Seattle, WA	1994	55/22
Mentoring New Representatives	1994-1995	56/18
Monograph	1994-1995	56/12
National Learning Infrastructure	1994-1996	56/13
Obrien, Jeremiah: League Project	1993-1995	53/2
Office of Instructional Services: League for Innovation	1995	48/44
Partners in Technology	1993-1994	56/14
Project Synergy	1991-1994	56/16
Representatives Meeting: San Diego, CA	1995	56/17
Request for Information	1991-1995	33/21, 56/19- 22
Site Team Review	1991-1992	56/23
Site Visit	1990	56/24
Stevens Institute of Technology	1993-1994	56/25
Surveys of Facility Usage	1992-1995	56/26
Technology Conference	1993-1994	56/27-28
Technology Seminar: Los Angeles, CA	1994	56/9
Timber Issues Forum	1991-1993	56/29
Total Quality Management National Conference: Planning Meeting	1992	56/30
Total Quality Management/Business and Industries Network: Travel Folder	1993	55/5
USC Faculty Survey on Technology	1993-1994	56/31
Workforce 2000	1991-1995	47/23, 56/34, 56/39
Workforce 2000: Committee	1992	36/38
Workforce 2000: Committee: Education Reform Development Sites	1991	36/36
Workforce 2000: Committee: Focus Group	1992	36/32
Workforce 2000: Committee: Full Proposal Application	1991-1993	36/33
Workforce 2000: Committee: Time Line Information	1991-1993	36/37
Workforce 2000: Conference	1994-1995	56/36
Workforce 2000: Materials	1995	56/33
Workforce 2000: Program Committee	1994	56/38
Workforce 2000: Proposal Notes and Information	1994-1995	56/35
Workforce 2000: State Funding Alternative	1991-1992	48/56
Workforce Training Conference	1994	56/32

Section L: Publications and Reports: 1965–1997

These records consist of external and internal publications, reports, and surveys.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
A Graphic Analysis of Full Time Equivalent Student Enrollment Growth at Lane Community College	1965-1970	21/35
A Planning Manual for Colleges	1980	19/40
Academic and College Planning: Database: Final Internal Evaluation and Interim Reports	1976-1977	1/30
Academic and College Planning: Report: Educational Evaluation Overview	1978	1/31
Academic and College Planning: Report: Graduate and Early Leaver	1974-1975	1/11
Academic and College Planning: Report: New Careers in Mental Health	1976	1/7
Academic and College Planning: Report: Secretarial Program	1977	1/10
Academic and College Planning: Report: UO Transfer Questionnaire	1977	1/9
Annual Departmental Report	1969-1970, 1989-1990	24/9, 21/32
Associate Degree Nursing Program: Progress Report	1990	25/53
Attainment Reports	1986-1987	31/14
Auditors' Reports	1986-1989	17/12
Basic Skills for Success in Oregon's Community Colleges	1986	13/6
Building Communities	1988	19/36
College Committees	1971-1972	21/33
Copier Verteam	1986	13/4
Cottage Grove: Mar % Stat Report	1992	41/58
Drafts: Interim Report	1979	1/18
Enrollment Reports	1991-1993	37/36
Evaluation Committee: Report	1968	1/20
Final Attainment Report	1983-1987, 1990-1997	12/25, 30/15, 31/13, 42/46, 51/16, 61/19
Financial Report General	1996-1997	61/25
Financial Report: Annual: Coopers and Lybrand	1994-1995	51/19, 61/24
Financial Report: General	1994-1995	51/20
Follow-up of Lane Transfer Students at University of Oregon	1972-1973	21/34
FTE: Accumulated Report	1993-1996	42/60, 51/30, 61/33
Here's Some Wiggleroom: Case, Lewis	1973	12/26
IMAC Task Force Reports	1977-1978, 1981	10/27

In-service: Report to President	1983	16/6
Instructional Services: Report to the Board	1995-1996	51/79, 62/52
Interim Report to the Commission on College of the Northwest Association of Schools and Colleges	1979	1/14
Interim Report to the Commission on Colleges	1989	31/4
Job Training Partnership Act: Annual Report	1995-1996	62/76
Lane Community College Annual Financial Report	1996	67/26
Leadership in the Workplace	1978-1981	13/2
Main Campus	1994	45/45
MIS Task Force	1987	19/37
Needs Assessment Survey	1979	13/1
Office of Instruction: Annual Report	1986-1987	57/19
Office of Instruction: Study of Relationships and Articulation Between Instructors and High School Students	1969	2/15
Office of Instruction: Year-End Departmental Report	1987	31/11
Oregon Basic Skills Report	1994-1996	64/12
Oregon Option	1995-1996	64/20
Portland Community College	1986	13/5
Progress Report	1970	1/21
Publication: An Audit of Lane County, Oregon: Fantus Report	1982	7/16
Publication: International Consortium for Economic and Educational Development	1993-1994	67/24
Publications: Problems	1996-1997	65/3
Report of Student Enrollment	1987	30/5
Reports	1993-1994	45/44
Reports: Fossen, Linda	1996	65/8
Reports: Regional Coordinators Professional	1996-1997	65/1
Technical Deans meetings		
Reports: Thursday Reports	1995-1997	65/5-6
Reports: Weekly Reports	1996-1997	65/7
Research Associate Reports	1982-1984	7/1
Self-study/Accreditation	1968, 1983-1984	19/33-34
Self-support: Report	1988-1990	18/12
Staff Workload: FTE Reports	1985	25/32
State Reimbursement	1966-1967	21/38-40
Student Characteristics	1967-1968, 1982	1/22
Student Enrollment Characteristics: Reports	1992-1993	39/23
Summer Term Study	1982	4/31, 9/4, 16/46
Technical Committee for Manufacturing Occupations	1988	19/38
The Connection	1989	19/41
The Nation That Works	1996-1997	63/50
Thursday Report	1994-1995	53/47
Twenty First Century: Task Force Reports	1994-1995	54/32

Using Industry for Instructional Staff Training	1984	13/3
Vice President	1991	29/1
Vice President Report to the Board/April	1987	31/15
Year-End Department Reports June	1987	31/12

Section M: Vocational Education Records: 1974–1997

Lane's commitment to vocational education has its roots in the Eugene Vocational School (1938), which provided vocational education for high school students and unemployed adults during the Great Depression. These files contain program reviews and reports on the national, state, and local levels; information about funding concerns; and committee and consortium records.

<u>Description</u>	<u>Dates</u>	<u>Box/Folder</u>
Academic and College Planning: Report: Database: State and Local Vocational Program	1977	1/24
Comprehensive Program Review System: Vocational Program Review	1988-1989	37/40-41
Comprehensive Program Review System: Vocational Program Review: Audit Team Report	1988-1989	37/39
East Linn County: Vocational Technical Center	1992-1993	40/34
Lane Community College Vocational Programs Book	1989	28/29
Lane County Schools: Vocational Education Status	1991	29/46
Lane County Vocational: Lane Education Consortium	1986-1987	14/31
Lane County Vocational: Lane Education Consortium Meetings	1992-1994	43/66
National Center for Research in Vocational Education	1996-1997	63/53
Office of Instruction: Department Files: Vocational Education	1992-1993	31/2
Planning Local Vocational Programs	1974-1976	1/32
Project: Vocational Education Teaching Skills	1986-1987	19/45
Vocational Awards for Excellence	1991-1992	41/11
Vocational Education	1979-1996	2/16, 2/36-37, 2/61, 3/19, 14/7, 37/12, 54/36, 66/30
Vocational Education Act	1992	29/31
Vocational Education Center	1981	2/39
Vocational Education Coordinating Committee	1992-1995	37/11, 54/37
Vocational Education for State of Washington: Interview Report: Houglum, Roger	1975	1/25
Vocational Education Monitoring System Reports	1981-1982	4/7
Vocational Education Revisions	1991-1992	47/4
Vocational Education Week/Community College Month	1987	29/59
Vocational Education: Funding	1980-1981	2/38
Vocational Educator Award: List of Recipients	1977-1991	41/12

Vocational Instructional Packages

1971-1972

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